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La harbor college counseling

Terms of Use | Glitch Report © Copyright 2005-2019, CareerAmerica, LLC Position Filled but please follow future opportunities with Sarah Rubio at rubiosv@lahc.edu and Jose Luna at lunajr@lahc.edu price: \$20.29/hourAssiadment: Fall 2019 2019 1400000000000 The two-year-old son of a man is a man who is a man. The two-year-old son of a man is a man. 26 July 26 at 5 pm requirements: must be registered in at least 12 higher-class units, or 9 graduate units, in providing advice or related field at a four-year accredited college or university in good condition. Be available for 15-25 hours per week, Monday to Friday between 8am-7pm hours for an interview on Monday, 12thPotential August Starting Date is Monday 26thEmail Resume to transfer director, Sarah Rubio rubiosv@lahc.edu and STEM/transfer consultant, Vica Demel demelv@lahc.edu by Friday, July 26th work limit: five (5) years, unless evidence is provided proving the student is striving to achieve an academic degree. CGCA duties to assist in initiatives to improve access, complete the course, ESL/basic skills completed, complete degree and certifications, transfer results services in initiatives to support the Los Angeles Port College Mission, Strategic Educational Master Plan, Institutional Learning Outcomes, Learning Results in Service, and Students Learning Results Shadow Appointment Scoring in order to learn best practice guidance. Help students apply online for admission. Meet, greet, assist in group tours and personal tours in the transport and transport center brochures. Enter student attendance data on the SARS route daily. Enrollments on university field trips. Students are informed of the College Source program to search for college and university catalogs. Enhance the use of Assist.org to offset csu and UC transportation requirements. Help with preparing for university and college representative visits to collegestudents around lahc facebook transfer center and social media. Other duties as assigned by the director, head of division or assistant dean of stemcycy course monitor, communicate, provide follow-up to the student's workload and communicate between the student, and their teachers, and manage the port featureperiodicalupdate of the designated student files. Updated information includes: student appointments, drop-down questions, a number of student contacts (email or phone calls), early student alerts, follow-up with private lesson services, and when a schedule change occurs, changes are made in the format, development and facilitation of port feature workshops and Collaborate information sessions with lahc's student services department and port feature representation at community events on campus participate in Meetings and/or exercises participate in campus tours and other assignments assigned to other office assignments as program areas have been assigned that you may hire. The Transportation Center Transportation Center is part of the extension department at Port College Los Angeles. Our mission is to promote a culture of transportation by providing resources and mentoring services to support students in achieving their career transition goals. The conversion center is designed to provide potential converted students with information about the conversion to four-year universities. The conversion center regularly schedules appointments with representatives from four-year colleges so students can get information about admission requirements, application procedures and academic programs. In addition, the Transport Center hosts a variety of transportation workshops that include university applications, transportation basics, transportation agreement guarantee partnerships and more! STEM STEP PROGRAM STEM STEP is a program for students interested in science, technology, engineering and mathematics. The LahHC campus community is dedicated to helping and supporting STEM students. STEM STEP is intended to increase the number of Hispanic and low-income students with stem degrees. CGCA Job Description: USC Risk Management Program has downloaded a passed submission history, but please follow on future opportunities with Christine Jacconi in kjacconi@marshall.usc.edu Career: Special Project Assistant: USC Risk Management Program, Leventhal School of Accounting Job Description: The USC Risk Management Program at Leventhal Accounting School seeks a graduate student enrolled in the Senior Management and Student Affairs Program (PASA) to serve as a special project assistant to the Director of the Risk Management Program at the University of California in 2019-2020. USC Risk Management, a university program launched in 2018, includes a secondary degree in risk management with a curriculum that focuses on stimulating critical thinking, sharpening analytical skills and emphasizing professional development through internships, guidance and communication events (. The Special Project Assistant will assist the Director of the Risk Management Program at the University of California in managing the risk management program at UCLA, including the Secondary Risk Management Mentoring Program, Risk Management Professional Meeting Events, and other professional development activities. Minimum qualifications: Strong organizational skillsincludes oral and written-oriented communication the possibility of working independently, handling multiple tasks, meeting deadlines, digesting in the planning of knowledgeable events from Office Suite and Office mediaExperience communicating with Executives Plus Responsibilities: Collaboration with USC Risk Management Program Manager and Leventhal School of Accounting Staff in Planning and Implementation of Various Risk Management Program Events for Undergraduate Risk Management Program Senior USC Risk Management Program Manager in USC Secondary Risk Management Management Management With USC Risk Management Marketing, USC Risk Management Courses, Risk Management Courses, Events, And USC Risk Management Update Website Program under the supervision of USC Risk Management Program Manager, including Field trips, the plan schedule also allows Hlage to attend corporate risk management advisory board meetings supporting USC Risk Management's solitary program with risk management specialists who work on the Advisory Board or participate in the USC Risk Management Event Program Job Details: Current and upcoming PASA students are encouraged to apply/Minimum for 10 hours/week, and the maximum 20 hours/week will be a \$16/hour start date in August 2019; End date of May 2020 Application: To submit the application, please submit by July [12/19] a letter of coverage and appeal to USC Risk Management Program Manager Christine Jacconi (kjacconi@marshall.usc.edu). The interviews will take place in July. Special Projects AssistantDownload Los Angeles College Mission Submission History passed, but please follow up on future opportunities with Angela Ban in panaj@lamission.edu Program: Stem Job Title: Career Guidance Counsel Compensation Assistant: \$20.29/hour [The program is based on funding, and the aim of the STEM program is to provide stem students with a focus on Allied Health and Biotechnology services with support to help achieve their goal of assisting graduation, moving to a four-year university, or preparing for graduate school. Candidates with career specifications will have strong listening, organizing, presentation and research skills. Jobholders must also have an initiative, motivation and a strong desire to help students explore and discover their academic and professional choices. Applicants must be able to work with frequent breaks. In a fast-paced, oversized office. Under the supervision of stem consultant, the Center will support the consultant in monitoring, directing and guiding STEM students. CGCA's responsibilities include: communicating and providing follow-up to STEM studentsinformation and maintaining stem student database services in coordinating and facilitating the development and facilitation of STEM & Allied HealthCollaborate workshops with student services, stem & Allied Health on campus and community, biotechnology promotion and STEM secondary school awareness, as well as services through study presentations and student medicine in stem weekly staff. And/or trainingsTake is part of professional development opportunities, such as but not limited to CSU and UC Conference Office Staff with Student Appointment Scheduling greet at STEM Center as they await the appointment of a STEM counselor with general course and registration informationCollect assessment data and report on events attended and/or hosted by the Office of Science, Technology, Engineering and Mathematics (STEM) other office assignmentrequirements qualifications must be fully registered as a graduate student in the master's degree program accredited in counseling, counseling, clinical rehabilitation, mentoring, clinical counseling, mentorship, mentoring, clinical guidance, mentoring, Educational guidance, social work (MSW), or career development, or field/knowledgeable related and sensitive to the needs of a diverse and academically unprepared studentcan work effectively with diverse groups of students, faculty, staff, friendly, personal, active, and flexible competency programs in Microsoft Office/Canva programs should be able to work 15 hours a week between 8am-5pm hours, may include some evenings and weekends able to adhere to the course of the year Los Angeles College For the mission (July 2019 - June 2020) the application process (deadline of July 3, 2019) interested applicants must send an email to Angela Ban, STEM consultant at panaj@lamission.edu or Mohammadian, director of health programs allied in mohamm@laccd.edu with the following materials: LetterResumeCopy from all unofficial copies (will be required in case of contract) and the summer 2019 availability schedule (see attached) will contact eligible candidates for an interview scheduled for the week of July 18, stem-cgca-opportunityDownload higher education training opportunity graduate psychology graduate, education, or office of social work students of dean, traditional university programs, doheny campus no longer receive applications but please contact Pam Guest in pgist@msmu.edu job training: Academy Success Training Coach working directly with students, you will be learning work skills every minute in this situation! Under the supervision of the Dean, provide wrap-around support for undergraduatelstudents, in order to support their academic success. Help students identify often complex issues that pose academic challenges, design solutions, navigate the university, take advantage of support services, and interact successfully with other staff and faculty at the university. Help students develop the skills they need to be more successful and confident. Responsibilities: Train students on how to interact strategically and constructively to resolve academic concerns with Hab College students who are struggling academically to identify barriers to their success and design first-generation solutions to navigate the university structure and financial students with faculty culture Understanding and negotiating student funding and student account offices and finding additional sources of funding for food insecurity and housing students get the basic necessities they need before they can start focusing on their studentstudent developself advocacy skills and increase self-confidenceprofessional work with students so that they will come to you for support and with staff so that you can work with them successfully. Refer students to appropriate offices on campus, help them develop the skills needed to use appropriate support on campus as needed for their own work in collaboration with support offices on campus to support students working collaboratively as a member of the Dean's office team to identify student challenges, develop, implement and evaluate interventions, learn weekly about the training experience and report at the end of the semester on strengths, challenges, and ways to improve training qualifications: registered in accredited psychology Education, social work, or postgraduate programs related to challenges in field work / practicum / training type of course communication between personality and teamwork skillsCommunication to diversity / inclusivity/Collaboration skillsbackTime and compensation: hours per week 10-20Fall semester, renewable spring work training invaluable and experience is the only compensation how to apply : Email resume and cover letter to Pam Guest at pgist@msmu.edu Long Beach Health College Viking Alumni Initiative Closed Assistance Request Please Contact Deborah Miller Calvert in dmiller-calvert@lbcc.edu: Healthy Viking Graduate Assistant 2019-2020 Academy General Department: Student Health and Student Life Division: Student Affairs SPERVISOR: Director of Student Health and Student Life, Deborah Miller Calvert I. Viking Health Information Graduate Assistants support lbcc mission to create, encourage and support a positive, collective learning environment where educational goals are promoted for students and college. Alumni assistants learn different skills to support the growth and development of university students through curriculum support and student functions at LBCC. LBCC's Student Affairs Division as a partner in the educational institution contributes to the success of our students. Through services, programmes and activities, intellectual, professional, physical, personal, social and cultural development is encouraged for all students. LBCC is concerned with comprehensive student education, provides high quality student services and strives to meet the needs of our diverse student groups. The Viking Health Initiative is a Viking Health Initiative designed to have a direct impact on students' success and achievement. This initiative connects students to the county and the community. The 4 core areas of the LBCC success hierarchy: security, participation, guidance, and tracks. Students live a productive and healthy life when there is a strong and meaningful connection with Long Beach City College. The Viking Health Initiative aims to meet students wherever they are and support basic needs, because we know that students are best able to focus and stay on track when there is access to consistent basic needs such as food, shelter, health care, etc.). We want all LBCC students to be healthy Vikings do it with a healthy Viking nutrition program that includes: Better breakfast days, a small Viking sale, a Viking celiac, a calfresh awareness, and additional resources for students. The goal is to increase student success, retain them, and finish them. iii. Educational goals, the Assistant To the Viking Health Graduate on Food Security within LBCC and the larger community, as well as how the Viking vital functions to combat this issue. They will learn in every way on a stigmatized topic that nonetheless affects many of their peers and community members; more importantly, you will also learn how to actively recognize, address and work to alleviate the problem of food insecurity. The Viking Health Graduate Assistant will learn to manage the Viking Health Nutrition Program and support goals, goals and operations. Assisting healthy Viking graduates will have the opportunity to develop skills in the following areas: program management, working student, volunteer management, event planning, critical thinking, service learning, oral and written communication, record-keeping, public speaking, social media management and marketing, and time management. 4. Duties and responsibilities the position will carry specific duties and responsibilities as follows: • Learn, assist, supervise the operations of the Viking Health Nutrition Program • communicate with students with regard to available services • meet one-on-one with support students who request references to other social services • enter basic needs assessments in the student database • Learn the care unit system for the contribution of one student on one plan and supervise the best monthly breakfast day and walk Wednesday schedule twice per week food CalFresh Bank awareness days in the same semester • manage and operate daily operations for viking social health account • Health •Monitoring and maintaining the health stock of the Viking nutrition program and donations before they are put on the shelves for students to take • help with the best breakfast day, CalFresh drop in, Viking vault, Mini Viking cabinets • maintain ferpa regulations and a high level of confidentiality for those serving by the Viking Nutrition Program • Health • Treat all those who receive food with respect and positive attitude • Supervising working students and volunteers for all Viking Food Program health events • market (such as social media, flyers, advertisements, etc.) and participating in the planning and implementation of awareness activities • all other duties as assigned V. Requirements: • openness, understanding, empathy, and sensitivity to a wide range of student experiences related to food and/or housing insecurity, along with any other basic needs they may find difficult to meet. • Student must be focused • equity thinking • knowledge and understanding of equity and diversity and what that means for students • cultural awareness and multicultural perspective • self-motivated and team position • friendly, welcoming, and inclusive attitude • Must be enrolled in a master's degree program for at least 6 units in (guidance, student affairs, public health) or any other area related to environmental sustainability, food insecurity, nutrition, health, and/or community participation • must be a CUMULATIVE GPA 3.00 for postgraduate courses on the job. The government's decision to re-examine the government's decision sought to make it more effective. VI. Knowledge and skills needed • willingness to work with community college students • willingness to work with students in single-on-group settings • phone, email, office etiquette, ability to adhere to strict FERPA confidentiality guidelines • excellent written and oral communication skills • ability to reason Logical, make correct conclusions, make appropriate decisions • strong management skills organization and time • the ability to work with different populations and as part of the team • the ability to establish and maintain collaborative working relationships with students, faculty, administrators and staff • the ability to learn computer applications and databases quickly VII. Learning outcomes • Develop professional guidance relationships with student affairs officers including, mental health doctors, and medical staff • determine how learning and development theories are implemented in day-to-day practice within students' affairs in post-secondary education • Continuous development • identifying the educational preparation and orientation sought by students in post-secondary education and proposing strategies to facilitate their development and success • applying research to practice in the field of specialization within the affairs of students in post-secondary education communication • ideas and concepts effectively in the written and spoken word. Hours/days: Up to 18 hours per week pay/Salary: \$16.00 per hour app instructions: please email your RESUME, cover letter, and 3 references to Deborah Miller Calvert in dmiller-calvert@lbcc.edu. Long Beach City The Office of Student Affairs Grad Is A Closed Application Assistant Please Contact Deborah Miller-CALVERT in dmiller-calvert@lbcc.edu And the Student Affairs Office at Long Beach City College is excited to announce a unique opportunity for graduate students who want intercultural education, personal development and responsibility, diverse perspectives, community development, advocacy, basic needs and wellness. We seek high quality candidates who are committed to student development and are interested in student affairs. Graduate trainees will work with a team of professionals who are deeply interested in serving students, producing good work and programs, creating welcoming and engaging experiences, and increasing student pride. As a candidate, the trainees will work alongside the Director of Student Health and Student Life, nurses, doctors and student affairs professionals. These trainees will assist students in planning wellness education events, basic needs initiatives, learning status management, and comprehensive programming. The preferred candidate will be self-motivated and able to work independently and independently to set priorities and complete the work on deadlines. All candidates interested in this exciting opportunity must send their application package (cover letter, appeal, and three references) to Deborah Miller Calvert. Summer 2019 Postgraduate Training Opportunity Please stay in touch with Luis Ramirez at lframire@usc.edu for summer 2020 in-house training provides the Dornsey Academic Advisory Office to advise undergraduates to pursue the main liberal arts (natural sciences/social sciences/humanities), as well as graduate studies (before law and before graduation). This summer we are looking for PASA or EC students who are interested in providing academic advice, are well organized, and have a penchant for creativity. • Qualified applicants can expect to receive • Hands-on counselling through mentoring of new students and training in the course of by special project staff as the scope of the training date has been assigned: May 27 to 9 August • Candidates must send their cv and cover letter to Luis Ramirez (lframire@usc.edu) by Thursday, April 19 by 5:00 p.m. Please write the postgraduate training application in the summer of 2019 on the e-mail subject line. Cerritos College Field Application Program closed opportunity please visit the site in for field placement updates in the Department of Consulting Services at Cerritos College dedicated to graduate students seeking training in community college counselor competencies with a special focus on academic and professional advice. Guidance Services Division includes: academic guidance, career Transport, veterans, health professions, educational communities, and education. Field work students may be exposed to other areas (e.g. EOPS, DSPS, etc.), but most field work hours will remain within the extension section. Students of field work can expect to be appointed a full-time consultant to be their mentor , gain a better understanding of community college consultations as a profession - help community college students assess progress towardtheir goals - learn degree and degree requirements, as well as the policies and guidelines of Cerritos College - get the necessary knowledge to advise community colleges through the use of counseling session notes, training courses, presentations, Lead guidance sessions during the spring under the supervision of a full-time student field counselor are expected to: - commitment to two semesters (autumn and spring) placement - be professional, self-motivated, disciplined in the completion of tasks assigned - participation in a role played from one to one in cases of advice - full case studies and other duties - attending teaching meetings - attending continuous training courses - completing a project with their teacher and submitting on must be :P the right to a postgraduate program leading to a master's degree in guidance, rehabilitation consultancy, clinical psychology, guidance psychology, guidance or psychology, social work, career development, or equivalent. In addition, participants must be enrolled in postgraduate field work or an advisory course for targeted studies for which they will earn units as a result of participating in the program. Selection process: Field placements for both autumn and spring. Candidates must submit a full package of application by March 1 at the 5pm deadline, which consists of a field work application, a cv, and a cover letter. A number of different factors are taken into account when determining placement, which include but are not limited to the number of consultants available to serve as mentors, graduate student schedules, faculty consultants, and the region or population of interest. The consultants who coordinate the program will conduct a preliminary examination of the paper. The interviews will take place on 18 and 19 March. The Fulbright American Student Program want graduate students to consider moving your studies out of the United States? The Fulbright Program for U.S. Students is currently seeking graduate students to support their endeavors abroad, managed by the U.S. Department of State, committees, bi-national Fulbright Foundations, and public affairs departments of U.S. embassies abroad, 8-10 months of research, study or teaching English outside the United States upon completion of a bachelor's degree. U.S. citizenship is required. The mission of the Fulbright Student Program is to promote intercultural understanding and mutual exchange between countries. Every year, U.S. students receive this prestigious award and funding opportunity to spend an academic year abroad. You can find out how to apply for Fulbright through USC by reviewing the Fulbright Academy's page of medals and fellowships and join us in a series of upcoming writing workshops, which you can rsvp here. The UCLA Academy of Medals and Fellowships provides resources and a deliberate career development experience for Fulbright applicants. Of the applicants applying through USC this fall, 57% move as semifinalists for the 2019-2020 grant year! If you have any questions, ahstestaff@usc.edu email. Kid City Volunteers need Kid City volunteers in need of UCLA and CSU College applications is scheduled for November 30th. What does that mean for Kid City? Every year during this time we have many students coming out of the woodwork and working and asking for help in completing college applications or editing their college essays. The word spreads quickly among students and many tell their friends about Kid City's support so that students show up without warning and in numbers for last-minute help. We would like to keep the open door in Kid City and the landing policy, and help the new students in the next two weeks but you will need your help. Please let us know if you can come in volunteering and help students complete their college applications. If you are available please come by for 1-2 hours students and KC staff appreciate it very much! We will specifically need volunteers in: Monday, November 19, 10:00- 7:00 p.m. Tuesday, November 1, 1-7 p.m. Wednesday, November 21, 1-7 p.m, last week from November 26 to November 30, 4 p.m. to 7:30 p.m. Field work opportunity: USC MAT-TESOL, USC MAT-TESOL, graduate trainee, invites students interested in Rossier who need field hours to consider service as a graduate intern. The tasks that we would like this person to perform include creating and managing a new newsletter for a multimedia program, developing content for our social media channels and supporting the overall program. Multimedia and design skills will be a plus, but there is flexibility to identify the right tasks. There are limited opportunities for shadow academic advice and programming available. Any questions should be asked to Tim Khoo, academic adviser at tkhuo@grossier.usc.edu I'm a closed application program teacher for more opportunities to access Christine Rocha's amazing ROCHAC@USC.EDU Grace Institute's graduated intern's closed application. Access to Jacqueline HONORE-ELAM in honoreel@usc.edu about: Amazing Grace Conservatory (AGC) is a NAACP Award Programme. This non-profit company, 501 (c) 3 focuses on training on the performing arts in acting, sound and dance for young people, ages 5-18. AGC is one of a performing arts, and we are a channel to empower young people and influence change! Through socially relevant presentations, our students are inspired to find their voice, express their creativity and thrive as artists/scientists, greatly affecting themselves and their community. Through aGC very deliberate programming young people inspired by engaging in school; improve academic performance and social behavior as they find their passion and purpose through the performing arts. This fall AGC is looking for 1-2 PASA or EC students interested in writing academic scholarships, academic training, and curriculum development. Eligible applicants can expect to have: • Saturday availability Participants in all stages of the scholarship process: writing, execution and working as a mentor to undergraduate students participating in student group sessions on different topics • Interface with students, parents, teachers and administrators, and collecting information related to student progress/participation in School - Curriculum development of an academic training program for employees to implement with young people special projects as they have been assigned at Field training history: September 15th - December 15th candidates must direct their cv and cover letter to Jacqueline Honor-Alam in honoreel@usc.edu no later than Friday, September 7th. Please type the Fall 2018 postgraduate application to the email subject line. *The date range can be adjusted. Students looking to complete 1-2 (70-140 hours) or more are preferred by field work units. Additional information about The Amazing Grace Institute can be found at: the Golden West College Transfer Center application. For more opportunities to reach Yvonne Valenzuela Portillo, Ed.D., Transport Center Coordinator at yportillo@gwc.cccd.edu please visit the site at the positionunder summary supervising the coordinator of a transportation center, and providing specialized support to students within the Center of Transportation and Professional Services Offices at Golden West College. Work may be required in the evenings and sometimes weekends. Training is one academic year in length (autumn and spring). Education required: Complete a bachelor's degree from an accredited college or university. Current enrolment in the Master's program in: guidance, university counselling, rehabilitation counselling, psychological counselling, counseling, educational counselling, social work, career development or equivalent. Ideal candidate: • A strong student-focused perspective and the ability to help students with enthusiasm and effectiveness in individual and group settings. • Knowledge of the transfer process between California community colleges and universities for four years. • The ability to research the procedures and policies of admission to colleges/universities for four years. • The ability to communicate and access information through the Internet and social media • On-campus awareness of student support services. • Strong work ethics and timely fulfillment/prioritization and follow-up. The ability to work with a variety of students. • The ability to work closely and collaborate with the transport center coordinator, other department faculty and staff. • Experience with assistance in planning/organizing events • Excellent listening, strong written and verbal communication skills • Competence in the MS office, and comfort with a variety of computerized programs • Participating in mutual training in professional services and assisting in career exploration materials. Basic duties: • Answer student transport questions, including helping to transfer research using online resources and printing • Helping students with university applications in individual and group settings • Help organize activities and events, including workshops, transportation exhibitions, university visits, tours, and other transportation functions • Help update transportation resources, such as key directory papers and GE certification forms as needed • Help update transportresources, such as key directory papers and GE certification forms as needed. In tracking and compiling evaluation data for reporting purposes, schedule student appointments and assist university representatives with students who are files as needed. Other duties as mandated. Desirable qualifications: course in student development, community college leadership, professional counseling, higher education, and diversity. The Golden West College Admission Center and The Employment Center are pleased to provide training opportunities for individuals to meet the requirements of education and degree. Ideal candidates will be available during normal working hours (Monday/Tuesday/Friday: 8:00am-m-5am-m and Won/Thursday, 8:00am-m -7:00am-m with weekend allocations as needed). Trainees are required to commit to one year (autumn 2018 and 2019) and will be trained at the Transition Center, The Careers Centre, General Guidance, and Counselling Instruction/Instruction. Opportunities in spring 2019 to participate in university awareness and promotions representing career transport action centers, and internships in teaching. Placement can also be included in other specialized programs such as DSPS/. However, unpaid internships, if opportunities for paid trials, will be provided to qualified people based on experience, knowledge and scheduling. To consider the advice section of The Western Golden College/Internal Transportation Center, please complete the attached application and return in time with the required supporting documentation. Required supporting documents: • Application for training • Letter of coverage (please discuss learning goals and training goals) Appeal • One letter of recommendation from the graduate professor • Coast Community College Student Trainee Intern Placement Agreement (signed by both the prospective trainee and faculty member / Director of the graduate program of the student participant) • available during the interview process • Applications must be returned by Friday April 27, 2018 at 5:00 p.m. to yportillo@gwc.cccd.edu or by mail to: Golden West College Conversion Center: Student Services Center Building 15744 Golden West Street, Huntington Beach, CA 92647 Candidates must be available Friday, May 11, 2018 for a short interview on campus. The final placement will be confirmed by June 1. Trainee hours in the fall begin with one-day training on August 8, and full training begins on August 27, 2018. Any questions should be asked to Yvonne Valenzuela Portillo, Ed.D., transport center coordinator at the yportillo@gwc.cccd.edu Temporary Training Agenda - 18-19Golden Western College Training 2018-19.docxGWC Trainee Application 18-19 (I) Transfer Center Of College Trainees Description of Valleys Advice Trainee Request closed, contact that Nguyen in anh.nguyen@canyons.edu for more opportunities. Please visit the website at the Faculty of in the Department of ValleysNining Declaration Of Beans 2018 and Spring 2019 Description: The Extension Department offers a one-year training opportunity for a qualified applicant enrolled in the Master's Degree Program in Mentoring. Training starts in autumn 2018 and runs from September 10 to December 7, 2018. Resumes in spring 2019 from February 18 to May 17, 2019.Program requirements: The trainee will be required to complete a maximum of 10 weekly hours in blocks of 3 to 4 hours per day from Monday to Thursday. Training requires one-hour weekly training (Tuesday, 8:30 to 9:30 .m), 1 hour of supervision, and the remaining hours will include notes/shading, attending events/workshops, and joint counselling. Deadline: 15 April 2018DatesOffer: TBD May/June to apply, please submit documents:letter of interest 1 letter from one of your teachers in the verification program Texts) in the Master's Program • Ris & Arrivals will be given preference to graduate students in their field work or practice send to: College of The Friendly Counselling Section26455 Rockwell Canyon RoadSanta Clarita, CA 91355Attn: Anh, Teaching Staff Advice or, Email Documents to:anh.nguyen@canyons.edu Kid: Youth Leadership to the College Of Fear Potential Volunteers College Program, Kid City Youth Leadership and Access to College Program that looks forward to helping our community through services such as private lessons, music and mentoring. Now our latest program site is looking for volunteers who are passionate about helping teacher children from elementary school to high school. The subjects the teacher will focus on primarily are mathematics, English, reading and writing. Our volunteer teachers were working with children on site at our new location at 1328 James M Wood Bk in downtown Los Angeles. In our latest location we have comfortable places to work with students and a computer lab and Wi-Fi. We are looking for volunteers who can commit 3 to 6 hours a week and start volunteering with students soon! We're open on Tuesdays and Thursdays so those are the days that we'll need volunteers if you're interested in working with wonderful students in the heart of Los Angeles or want to know more, please email us at bengarcia@kidcityholplace.org. Please attach a CV or a short cover letter detailing your relevant experience. The transfer request and employment center certificates have been closed, contact Yvonne Valenzuela Portillo in yportillo@gwc.cccd.edu for further opportunities. The Golden West College Admission Center and The Employment Center are pleased to provide training opportunities for individuals to meet the requirements of education and degree. Ideal candidates will be available during normal working hours (Monday/Tuesday/Friday: 8:00am-m-5am-m and Won/Thursday, 8:00am-m -7:00am-m with weekend allocations as needed). Trainees are required to commit to one year (autumn 2018 and 2019) and will be trained at the Transition Centre, The Careers Centre, General Guidance, and Counselling Instruction/Instruction. Opportunities for participation in university education, promotions representing transport and job centers, internships and placement can also be included in other specialized programmes such as DSPS/. However, unpaid internships, if available for paid trials, will be provided to qualified people based on experience, knowledge and scheduling. To consider the advice section of The Western Golden College/Internal Transportation Center, please complete the attached application and return in time with the required supporting documentation. Required supporting documents: • Request for training • Cover letter (please) Learning goals and training objectives) Resume • One letter of recommendation from the graduate professor • Coast Community College Student Area Student Trainee Placement Agreement (signed by both prospective trainee and faculty member/ director of the graduate program of the participating student) • Available during the interview process • Applications must be returned by Friday April 27, 2018 At 5:00 p.m. to yportillo@gwc.cccd.edu or by mail to: Golden West College Conversion Center: Student Services Center Building 15744 Golden West Street, Huntington Beach, CA 92647 Candidates must be available Friday, May 11, 2018 for a short interview on campus. The final placement will be confirmed by June 1. Trainee hours in the fall begin with one-day training on August 8, and full training begins on August 27, 2018. Any questions should be asked to Yvonne Valenzuela Portillo, Ed.D., coordinator of a transport centre in yportillo@gwc.cccd.edu. GWC Trainee request 18-19 Transfer Center interns describing USC Dornsie request for closed graduate training, contacted Luis Ramirez at lframire@usc.edu for information about the summer 2020 opportunities. UC Dornsey is looking to have 1-2 EC/PASA students join their office for field work. Please see the pdf below for more information. The Dornsey Advisory Office offers academic advice to undergraduates pursuing a liberal arts major (natural sciences/social sciences/humanities), as well as postgraduate studies (PreLaw and pre-graduate studies). This summer we are looking for 1-2 passa or EC students interested in academic advice, who are well organized and have a penchant for creativity. Qualified applicants can expect to have the following experience: hands-on counselling through new student guidance, in-depth guidance and training by staff, the opportunity to contribute and participate in special autumn planning projects such as dedicated training date materials: May 28 to August 10** Candidates must submit their cv and cover letter to Luis Ramirez (lframire@usc.edu) by Friday, April 6. Please type the field work training request in the summer of 2018 on the e-mail subject line. * Date range can be adjusted. Students looking to complete 1-2 or more field work units are preferred. Additional information about our office can be found at: Dornseife.usc.edu/advisement weThrive's closed opportunity extension, visit the website for more information about future opportunities. WeThrive is looking for hungry university students for a role in making change in their community. WeThrive Mentors walks middle school students by creating businesses where they sell products and services and, most importantly, learn valuable life skills such as public speaking, adopting habit, creating vision, and goal-setting strategies. Time commitment is 90. Mentors are trained before entering the classroom and provide ongoing support to ensure success. This is a great opportunity for anyone looking for a practical role that affects the community while gaining unique experience in entrepreneurship and leadership training. All disciplines are welcomed. It does not require business experience. Anyone interested can fill out this form or schedule a time to talk to the program manager via this link: for more information visit teamwethrive.org. USC Center Volunteers application closed, contact serveon@usc.edu for the future option position 1: student development of thinking and evaluation)1 this is great for students who want to experience student evaluation through meditations, and get experience in evaluation. Function 2: Event Coordination and Development2 Our End-of-Year Service Banquet Awards is an event in April celebrating student volunteering and leadership throughout the year in campus volunteer and leadership programs. This is great for students who want leadership experience in event planning — this position has the flexibility to allow students to use other skills and talents if they have, such as video editing, design, and photography (optional). Please apply by Monday 29th @ @ back by sending your CV and sms cover letter (with why it would be better to position (S)) serveon@usc.edu in order to be considered. We will review applicants as soon as they submit their applications. CSUDH Student Life Request Office is closed, contact Troy R. Bartels in tbartels@csudh.edu for future opportunities. January 11, 2018 The Office of Student Life at the University of California at Dominguez Hills is looking forward to hiring an additional graduate student for the 2018 spring semester. The postgraduate assistant, under the direct supervision of the Assistant Dean of Students, will work specifically with the fields of clubs, organizations, Greek life, passport to leadership, as well as other areas of the program as allocated. This appointment is for mid-January through mid-June. CSUDH's Student Life Office is responsible for developing and coordinating joint study programs that include: student organizations, fraternities and women's associations, leadership development programs, and campus programs. The Student Life Office is led by a full-time director/assistant dean, 2 leadership and student engagement coordinators, an assistant coordinator, and student assistants. The staff works in collaboration with the Staff of the Locker Student Union, multicultural staff, various campus departments, associate students, and the Student Affairs Division. Educational goals: Graduate Assistant, under the direct supervision of the Assistant Dean of Students, will work specifically with the fields of clubs, organizations, Greek life, and passport to So are other program areas as they have been assigned. This appointment is for mid-January through mid-June. The graduate assistant may have the opportunity to develop the following skills: supervisory skills, people-handling skills, communication skills, public speaking skills, time management skills, organizational skills, event planning skills, creative problem solving skills, conflict resolution skills, meeting management skills, and delegation skills. Due to the multifaceted programming of student life, graduate assistants will be given many experiences in order to create a good learning environment. Many aspects of student life will be integrated, including club development and organization, campus programming, multiculturalism, civic engagement, service learning, evaluation, leadership development and training, and budget management over the course of a one-year program. The graduate assistant will gain experience within the Office of Student Life Departments and Programs in the following areas: The organizations and organizations perform public activities related to the management of the student organization 120+ including training and support for the leaders of organizations despite individual meetings and workshops.o the establishment and distribution of the monthly newsletter (OSL) Passport to support Leaderships and leadership while planning events and workshops in Passport to Leadership.o develop and maintain relationships with a variety of community partners working with the community partners. Co-ordinator and student leaders within the United Greek Council participate in coordinating initiatives, programs and events for the continued development of Greek society that encourages interaction among all Greeks and emphasizes the greek experience shared at CSUDH.o working with chapters to manage the criteria of the program of excellence including calendar development and event planning. • Campus programs help with enhanced and implemented welcome week activities and reparation initiatives help with the development and logistics of lead regression.) The SOSL Toro Link experience will help OSL staff and students in marketing and facilitate online Toro Link software solution system for students, faculty and staff.o create and distribute the OSL monthly newsletter of campus activities and information. General duties: • Support and cooperation with staff of the Student Affairs Division and relevant student organizations in planning, implementing and evaluating a wide range of leadership-based programs.) Participation as an active member of the student life staff. Attend meetings, retreats, training, and support for key programs at the management level. • Support programming: assist in and supporting the supervisor with program planning and implementation. It may be the presence of these events. Mission.) • Support leading leadership, event planning, and passport to Leadership workshops.) Meet regularly with the supervisor to provide updates, monitor performance, and seek guidance. • Research support: conduct research on different leadership models and related topics to educate and improve the quality of the program. • Data assessment entry: creating surveys, implementing, and processing data in usable reports. Knowledge and skills: the ability to develop campus-based programs (that address leadership development.) Convenient working with a wide range of diverse student population.) The ability to apply for students' concerns, skills and technology. Preferred qualifications: General knowledge of the principles of leadership. The ability to work independently and sometimes with minimal supervision.) The ability to comply with all CSU, Domains Hills confidentiality policies. Note: Exceptions to the minimum declared eligibility qualifications can be granted at the university's discretion alone. Submit cv and cover letter to: Troy R. BartelsLeadership and Student Engagement Coordinator 1000 E. Victoria St.Carson, California 90747(310)243-2081tbartels@csudh.edu USC Boward Scholars Summer Teaching Assistant (TA) Closed Request, contact BowardScholars@usc.edu for more information on future opportunities. On December 13, 2017, the UCLA Scientists Program aims to help high school students with financial need get admission and succeed at the best universities in the country. Researchers will receive admission guidance and financial assistance, personal career exploration opportunities, comprehensive testing preparation, and leadership development. Many of our students will be the first to go to university in their families. The program includes a three-week intensive residential experience during the summer (July 15- August 4, 2018) on the UC Los Angeles campus at no cost to students. The programme seeks to find motivated and motivated leaders to serve as teaching assistants. Candidates must have experience in supporting diverse and economically disadvantaged students in an academic environment. Ideal candidates will have experience working with high school students, strong writing and speaking skills, and the ability to engage students in And a passion for expanding student access and academic opportunities. This position is ideal for UC Rossi students and will allow direct application to learn in the classroom and theoretical knowledge

[illegible]

experience in one-on-one or set-up • Work knowledge of the symptoms and needs of students with ADHD, LearningDisabilities, and mental disabilities • Work knowledge of Section 504 and ADA Schedule15 work policies per week (schedule may vary based on department needs), Monday through Thursday, within 9am-5pm. The expectations and compensation sought by the trainee trainee for the academic success coach is a 9-month appointment with a salary of \$9,000. Academy and Student Affairs website request closes, mveluz@usc.edu contact for information about future opportunities. The Office of Academic and Student Affairs at USC College of Social Action seeks an advanced graduate student to provide administrative support to 1,200 traditional and msw graduate students who will complete courses at USC City Center (downtown Los Angeles), the Park University Campus (UPC) and the Orange Academic Center (OCAC). Position Description: The trainee has the opportunity to gain experience in the field of academic and student affairs. The main tasks include providing advice in the programme to students and administrative support to staff, faculty and deans while working in collaboration with various departments. This position will maintain professional relationships with students, faculty and staff and assist in all office-related tasks and events. This position is a direct report of the student. Director, Maricel Fellows, MSW or Student Affairs Director, Dr. Joshua Watson, EdD Qualifications: The ideal candidate is a graduate student interested in academic and student affairs. The candidate must have excellent oral and written communication skills and be able to handle confidential information in a professional manner. Attention to detail is a must. The candidate must be a self-organized start, oriented towards details, and able to meet fixed deadlines. Compensation: Compensation is based on previous experience. The candidate is required to work approximately 10-15 hours a week on Tuesdays, Thursdays and Fridays during working hours from 8:30 a.m. to 5:00 p.m. Preferably, he is the recipient of the federal work study. Expected start date: Tuesday, August 16, 2016. Presentation: Interested candidates must submit an existing resume and brief introduction to Maricel Fellows, Director of Student Services at usc's mveluz@usc.edu of the Office of Academic Social Action and Student Affairs Wing 1100 1149 South Hill Street Pasadena City College - Closed Graduate Student Life Application Office, contact cmafuso@pasadena.edu for information on future opportunities. \$19 per hour/15 hours per week immediately available for fiscal year 2016-2017 Pasadena City College is a dynamic institution that enrolls students from all over the Los Angeles County area. With a total enrolle of 30,000, the Student Life Office provides joint curriculum programs, leadership development, cross-cultural programming and support for more than 80 clubs and students. The Office of Male Control also plays an integral part in advising associate students at Pasadena City College and their various committees. Job information: This is a part-time and temporary paid job. This position will provide an opportunity to work in student life and gain experience in student development, student clubs and organizations, student government, and public student life activities. This position provides the senior trainee with the opportunity to develop first-hand knowledge of the student affairs profession in the community college environment and gain hands-on experience in working with areas related to student life, leadership programs, and identifying the intersection where theory meets practice. Roles and responsibilities: Under the guidance of the Student Life Advisor and Dean, the trainee will have the opportunity to work with students in a variety of environments, including helping to advise meetings, developing leadership training workshops, and facilitating student residential leadership retreats. Possible duties: Coordination of Golden Leadership Programs and Cardinal Coordination OSUASPOC Programs (Cinema Nights, Relax Week, Holiday Angels) provide support and resources to student clubs and organizations supporting interclub council development events Student trainees provide support and resources to associate students from PCC facilitate leadership workshops as needed support leadership and cross-cultural work in collaboration with other areas of the Office of Minimum Student Life Qualifications: candidates must be currently enrolled in a master's or doctoral program in an accredited institution of higher education in education, student affairs, or must have completed at least one semester or more of course work in their graduates must be able to work in a dynamic environment, where flexibility is Ms. Word, Excellence, and Authority Qualifications required: Experience with joint curriculum planning and programming experience in working with different communities (including: LGBTQ, Undocumented and SES) previous experience working with community college students and community understanding of california interested community college candidates must submit a cv, reference paper, and an interesting letter summarizing the relevant qualifications and experiences to Carrie Afoso in cmafuso@pasadena.edu by Monday 1 August 2016. The post will remain open until it is filled. UCLA Arts Registration/Internucla School of Arts and Architecture closed, check the site for information on future opportunities. Payment rate: US\$20.00 per hour (up to US\$2,500) hours per week: 10-15 hours per week (flexible): August 1 - October 1 (6-8 weeks, flexible) about the positionoffice registration management of the College of Arts and Architecture (UCLA) seeks to enroll/hire a graduate trainee to support the director of the registration department in various administrative projects related to registration and employment. Homework: THE ARTS REGISTRATION DEPARTMENT AT UCLA IS SEEKING A GRADUATE INTERN TO HELP CREATE VARIOUS STATISTICAL REPORTS, AS WELL AS CREATING E-MAIL MARKETING TEMPLATES FOR USE DURING THE RECRUITMENT SEASON. Statistical Reports - The organization of data in attractive spreadsheets, intended to be a resource material for the Office of the Dean of Arts at the University of California, Los Angeles. Information on local/international employment, return, registration, and financial assistance. E-mail marketing - Create different email templates to use during the recruitment cycle, and inform future and current applicants about admission-related events. Requirements for the work of the work the scoring is currently recorded in the graduate program of competency graduate with microsoft wing (word/excel/access) and the ability to navigate computer and internet systems basic graphic skills, specifically planning and editing image ability ability with a variety of students and staff, and faculty from diverse backgrounds excellent skills and communication, including the ability to communicate clearly and effectively communicate in both writing and oral communication skills in • An effective multi-positioning to meet deadlines the ability to work independently, have good organizational skills, pay attention to the details and the ability to maintain reliable scheduled hours experience in group management and student affairs be determined to commit 10-15 hours a week preferred knowledge of acceptance and preference for acceptance and Knowledge of visual and/or performing arts practicing questions and/or applications (letter coverage and appeal) can be sent to Laura Young, director of registration department at UCLA College of Arts and Architecture, at lyoung@arts.ucla.edu / 310.825.9708 UCLA is an equal opportunity / affirmative action employer. All eligible applicants will receive consideration of work without regard to race, color, religion, gender, national origin, disability, age or protected veteran status. For a full UCLA policy on non-discrimination and affirmative action see: Non-Discrimination and Affirmative Action Policy (. UCLA is a tobacco-free environment. For more information, please see the Tobacco-Free Campus Policy Policy (. Graduate Student Research Assistant July 14, 2016 The application was closed, contact hryang@gmail.com for information about future opportunities. Dr. Adriana Kazar of the University of California, Russia, is currently looking for 2-3 master's students to help with a major research project now and/or in the fall. Dr. Kazar is a national expert on change and leadership in higher education, and her research agenda explores the process of change in higher education institutions and the role of leadership in bringing about change (. This can be a great experience, adding value to your CV! Responsibilities include: collecting articles on multiple educational research topics and writing annotated bibliographies searching for the top 30 citations on the subject for yet bibliography page by choosing 15-20 articles to write short 1-2 summaries of the paragraph for example the product will provide a member of the research team will help guide you into the project and help with any questions if you are interested, please contact Hannah Yang (hryang@gmail.com) or Monica Raad (raad@usc.edu) for more information. 4C Training Advice at Santa Monica College July 14, 2016 closed request, contact 4Capp@smc.edu for information on future opportunities. California Community College Chancellor (4C) Spring 2017 California Community College Training Advice (4C) was created and developed by the Department of Counseling at Santa Monica College. It is designed to help individuals who are new in counseling as they move from preparing their classrooms to An environment of academic consultancy. Since its inception, the Mentoring Department has provided groups of trainees with the opportunity to participate in an intensive training program to provide new professionals with the exposure, information and skills needed to successfully assist community university students. This is consistent with the vision, mission and objectives of Santa Monica College and specifically addresses the critical importance of each individual's contribution to the mission. An overview of the California Community College Chancellor (4C) is an unpaid training program that focuses on academic guidance at the community college level. The training programme will consist of eight weekly training meetings, alternating through different mentoring areas, monitoring counselling sessions and a mentoring component. The selection process is competitive, and a limited number of spaces are available. Participating in the 4C training program is not a guarantee for future employment at SMC. 4C training is designed for applicants with little or no consulting experience at the CCC. Applicants with CCC consultancy experience must apply directly to the applicant's pool part-time. Information on employment opportunities advice can be found at the bottom of this web page. The requirements of 4C education trainees must be a master's degree in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance, educational guidance, social work (MSW) or career development, marriage and family therapy, or marriage, family and counseling, OR OR. Note: Licensing as a marriage and family therapist (MFT) is an alternative qualification for this specialty, according to Section 55, Section 53410.1. Applicants must have proof of completion of the certificate. Applicants completing any of the above master's degree programs by August 2017 must show proof that the degree can be completed as part of the application. The training program consists of training classes and additional activities arranged each week totalling a minimum of 6 hours per week. 4C trainees must attend all compulsory two-hour training classes: training on Thursday from 2p -4p from 2 March to 27 April 2017. Alternative dates will not be possible. Exercises will not take place during spring break: Thursday, April 13, 2017. 4C trainees must attend at least 4 hours of arranged activities including mentor meetings and rotation notes each week. These are arranged by trainees according to individual schedules. These activity hours should be distributed at least two days during each week of training. It should be at least two more hours of daylight. Additional activity hours census reports due will be recorded on Thursday, April 2017. If you are currently working at Santa Monica College, please check with the Office of Human Resources before applying for potential employment restrictions. The application process will consist of a full letter of coverage explaining why you wish to participate in the 4C appeal program one to three letters of recommendation (submitted by the applicant or recommending) unofficial copies if the master's degree is not yet completed, and verification of completion of the program by August 2017 please submit all application documents via email to the 4Capp@smc.edu as of October 1, 2016. Understand that there will be no responses to requests to this email address before October 1, 2016. Applicants selected for 4C training program interviews will be required to conduct interviews on Wednesday, December 7 or Thursday, December 8, 2016. Alternative dates will not be possible. Application dates and deadlines: October 1 - 31, 2016. (Applications will not be accepted before October 1.) Interviews: Wednesday, December 7 or Thursday, December 8, 2016. Training program: Thursday, March 27, 2017 Mandatory Training Classes: Thursday, 2-4 p.m., 2 March to 27 April 2017 (no meeting on April 13) There is no training program during SMC Spring Break Week: Monday, April 10 - Friday, April 14, 2017 Opportunities to hire consultants those who are already eligible to apply for a paid position area, visit https://jobs.smcu.edu for. Please select the part-time faculty tab Note: There are three different advice requests. Make sure you click on the one you want. Rev. 6/8/16 UCI + One Graduate Field Job Program June 30, 2016 Closed Request, Contact LPoirier@uci.edu for information on future opportunities. UCI+1 graduates uci 10 years 1000 for life after graduation. This program will help participants explore and prepare graduate studies, careers, and gain experience and accreditation qualifications by communicating with professionals in areas of interest. UCI + will be a quarter in length and dedicated to the individual goals of the participants. In this placement in field work, graduate students: identifying the functions and processes of the Continuing Education Division (DCE) as they address needs within the university and society will increase understanding about transitional issues as undergraduate students transition from students to graduates experience and evaluate programmatic elements including online vocational training, personal financial planning course, skills assessment, etc. Develop additional skills and competencies in media interview development programs to increase their understanding of operations at DCE and UCI Students can develop program materials including complementary skills development resources, group meeting agendas, etc. Implement group meetings, field trips, or special events to assess the effectiveness of UCI+One through survey development, focus groups or other evaluation methods drafting and evaluating content for marketing materials including publications (e.g. flyers, advertisements, e-mail), and electronic media (e.g., website, social media, e-mail campaigns) researching similar programs in academia and industry, gaps in the skills and knowledge of new graduates, effectiveness of software tools, etc. Field work students will develop skills in the following areas: organization, research evaluation, project management advice, communication, as well as increased knowledge and skills through tasks and learning outcomes, graduate students will: discuss current issues in higher education and prepare professional plans through weekly supervisory meetings, discover how to transfer professional skills and experiences to different sectors of student affairs and affairs. The Academy is expanding their professional network through mentor-facilitated introductions with colleagues within UCI and in higher education institutions throughout Southern California for more information about the UCI+One program, please contact Leigh Poirier, Program Manager at 949-824-3983 or via email at LPoirier@uci.edu. Trainee Graduate – Chalón June 27, 2016 closed application, check site for information on future opportunities. Job Description: The purpose of this position is to provide programmatic support to the Office of Women's Leadership and Student Engagement and Programs at the Shalón Campus. Duties/Responsibilities: Assistant Director and Assistant Director of Women's Leadership in the development, planning and coordination of student leadership programs that may include internal leadership conferences, leadership retreats, and leadership workshops at the Shalón campus. Work closely with the Assistant Director of Support for the Student Government Association (SGA), the Student Activities Council (SAC) and the University Branch of the National Leadership and Success Association (NLSL) through leadership workshops, retreats, and continuous guidance. Provide public support to Chalón/Orgs clubs and the Leadership Researchers Programme through assistance in relevant events, training, evaluation and workshops. Assistant Director in planning some aspects of the orientation programmes at the Chalón campus. Conduct research on programmes and services to support departmental objectives for strategic plan initiatives. Attend, support and supervise some evening and weekend events. Perform other work-related tasks as assigned. Knowledge: Background in student development and leadership education. Understanding and sensitivity of the university environment and the needs of students. Strong knowledge of the office environment, policies, procedures and standard office equipment. Strong knowledge of the work of computers and various current applications of programs (such as OFFICE MS, databases, spreadsheets). Capabilities and skills: Organize, prioritize and deal with multiple tasks effectively to meet deadlines. Education: Currently enrolled in the Master's program in higher education, student affairs, or in a similar field. Experience: Previous experience of a minimum of one year in a diverse office environment is required. Experience working with diverse, preferred student groups. It's best to plan events, group facilitation, and the presentation experience. Workplace: Chalón University (West Los Angeles) Start date: August 1, 2016 Application date: Open until undergraduates are filled - Doherty June 27, 2016 The application was closed and the site verified for information about future opportunities. Job Description: The purpose of this position is to provide programmatic support to the Women's Leadership Office and student participation and programs on the Dohini Campus. Duties/Responsibilities: Assistant Director and Assistant Director of Women's Leadership in the development, planning and coordination of student leadership programs that may include internal leadership conferences, leadership retreats, and leadership workshops on the Dohini Campus. Work closely with the Assistant Director of Support for the Student Government Association (SGA), Student Activities Council (SAC), LEAD (Emerging Leaders in Doheni) and clubs/organizations on the Dohini Campus through leadership workshops, training/retreats, assessments, and ongoing guidance. Conduct research on relevant programs and services to support departmental objectives/strategic plan initiatives. Provide general administrative assistance in the Women's Leadership Office and student participation including answering phones, maintaining office space/supplies and providing great customer service. Attend, support and supervise some evening and weekend events. Qualifications/Requirements: Knowledge: Background in student development and leadership education. Understanding and sensitivity of the university environment and the needs of students. Strong knowledge of the office environment, policies, procedures and standard office equipment. Strong knowledge of the work of computers and various current applications of programs (such as OFFICE MS, databases, spreadsheets). Capabilities and skills: Organize, prioritize and deal with multiple tasks effectively to meet deadlines. Education: Currently enrolled in the Master's program in higher education, student affairs, or in a similar field. Experience: From one year previous experience in the diverse office environment required. Experience working with diverse, preferred student groups. Location: Doherty Campus (downtown Los Angeles) Start date: August 15, 2016 Application deadline: Open until he filled out an assistant graduate student at California State University, Fullerton June 20, 2016 the application was closed, contact toubeeyang@fullerton.edu for information about future opportunities. Title: Fraternity and Sorority Section: Student Life Base and Driving Period: 20 hours per week Opening period: July 1, 2016 - June 31, Schedule 2017: Varies, on some nights and weekend hours Salary: Salary starts at \$12.50/hour and fits With the experience summary of the job under the general management of the Student Engagement Manager and Assistant Director for Fraternity and Life Clubs (FSL) within the Office of Student Life and Leadership, Graduate Assistant (GA) Fraternity and Life Club will advise student leaders, coordinate educational programming, and help facilitate participation and participation for FSL students. In addition, the General Assembly will assist in additional programs and services for student and leadership life. Key job responsibilities 25% - Advice: Assistant Coordinator and Assistant Director of Fraternity and Club Life in advising the four boards of directors (Fraternity Council, Greek Multicultural Council, Greek National Council, And Pantheri Council), 25% - Education: Development and facilitation of educational programs, leadership training, scholarships, risk management, organ development, multiculturalism and diversity. 25% - Management: Develop strategic communication methods to disseminate important information to student organizations and the general university community, and maintain the organization of files, lists and other important documents. 15% - Department assistance - providing public assistance and advice to clubs, departmental programmes and events. 10% - Duties as assigned. Basic duties associated with each major functional responsibility. Counseling: Attending meetings and events of the Association of Brothers and Clubs (FSL) and the Council of Presidents. Help facilitate meetings of the Council of Presidents. Q Serves as the Main Advisor To The Omega Arrangement (FSL Community) and Gamma (Greeks advise for the mature management of alcohol), which include, but are not limited to, weekly meetings with executive boards, attending events sponsored meetings. Regular meetings with the executive board presidents in the classroom to provide guidance on programming needs such as logistics, reservation setting, charitable initiatives, etc. Attend and provide guidance on the planning process for the Greek week. Advising organizations on issues such as academic achievement, dismissals, officer mobility and community development. Education: Working closely with the Coordinator and Assistant Director for Fraternity and Life Clubs to identify and develop innovative FSL programming and workshops on issues on alcohol policies and procedures, diversity/inclusion, sexual assault, and social collection protocols. Q helps the coordinator with specialized workshops of the Greek Multicultural Council and the Greek Pan National Council. Helping to facilitate, plan and evaluate new members' education programs. Educate members about ensuring compliance with all common/national, local and university policies. Regularly communicate with student leaders and encourage responsible decision-making. Management: Facilitating media workshops on the pursuit of excellence, as well as helping classes collect and manage presentations. Q Help with major FSL signature programs such as official Palehelic recruitment, pursuit of banquet excellence, greek week. Collect reports and help evaluate and evaluate all FSL or social media programs to disseminate important fsl information and events, which may include consistent information about quarterly charitable achievements. Working as a link between the university, local organizations and organizations intergovernmentally. Helping departments: helping students live and lead through department events such as Discoverfest, Social Justice Summit, Student Leadership Institute, and Taffy Awards. Helping students address concerns from stakeholders in the department. Providing excellent customer service to our students with basic qualifications equivalent to graduating from an accredited college or university for four years, with evidence of satisfactory academic work and previous leadership experience. Knowledge of student services related to leadership development and program and event planning. The ability to supervise, assist and train students, and the ability to assist employees in the implementation of special projects. The ability to demonstrate sensitivity and commitment to diversity issues. Preferred qualifications must have the ability to work in a fast-paced environment Multiple interactions. Strong written and oral communication skills. The ability to work independently, with little supervision at times. Excellent critical thinking skills and analytical skills. He strongly prefers to belong with the Greek Mission Organization and experience as a fraternity and club leaders of student life. Apply for more information or to apply for this position, please contact Toby Yang, Assistant Director for Fraternity and Life Clubs Affairs, on toubeeyang@fullerton.edu or call (657) 278-4598, Educational Design Assistant, June 6, 2016 The application was closed, call (213) 821-2284 for information about future opportunities. Division: USC Marshall Business School Attitude Type: Off-campus work study (student employment) Salary level: \$16 per hour approximate hours per week: 20 hours (40 hours possible during the summer) Description: Support for Marshall's online learning team educational design. This will include working with a Windows PC or MAC OS. You must be proficient in Microsoft Office Suite with the ability to create graphics at a power point and/or key. Photoshop, Camtasia, and WebEx Plus. Training will be provided. The intermediate skills are welcomed to more advanced in the curriculum and educational design to apply. This post is off-campus and students will be compensated for travel time. Contact Information: Kim Brower/Online Department of Learning Teaching Department Teaching Design Team 1149 S. Hill St., Suite 500/Los Angeles, CA 90015 (213) 821-2284 Career Advisor Intern June 6, 2016 request closed, contact bimendez@csudh.edu for information on future opportunities. Foundation Description: California State University, Dominguez Hills (CSUDH) is a mid-sized campus in Carson, California, located centrally between South Bay, Los Angeles, and Long Beach. Due to its location, CSUDH offers approximately 80% of students from the surrounding area. The number of students is the most ethnically diverse in csu, a Hispanic service institution, consisting of 65% of females, and returning adults looking for new professional and professional opportunities. CSUDH offers (includes information on bachelor and postgraduate programs). Description Of The Profession Center at CSUDH professional and professional development opportunities to help students and graduates explore, discover and communicate to the workplace. Students are assisted through individual appointments in the field of professional guidance, use of evaluation tools, workshops, programs, graduate preparation, job search, professional and professional exhibitions, on-campus interviews, job training, job releases, and a wide range of site resources. For more information, please visit www.csudh.edu/careercenter training description: Trainee Career Center Counselor will help in the weekly low, Resumes, evaluates and interprets job evaluations, takes individual career appointments, offers workshops, assists in major events such as job fairs, and works on special projects to provide innovation and growth in the employment center. The training will take place in the academic year from August to April. Training will be obtained on hourly wages; Responsibilities: During the initial training, trainees will attend professional workshops provided by the Office, monitor and participate in professional counselling appointments, review and interpret evaluations alongside the consultant, conduct media interviews with staff to learn about the culture of each role, monitor and participate in the critique/cover/personal statement, and participate in the DH community by attending various events. The trainee will report directly to lead a professional consultant for the duration of the training. Through training, the trainee will monitor various counselling methods, and when they are ready, they will make advice appointments with students to help with their professional and professional needs. By participating in facilitating workshops with staff advisers, the trainee will note the variety of practices and methods used by staff to gain experience in planning and organizing workshops. The trainee will later lead the workshops on his own. If available, the trainee will participate in other activities such as weekly staff meetings, meetings with professional advisers, meetings with employers, professional development activities and visits to other duty stations. The trainee will have an individual project to complete each semester, which will be determined at the beginning of each semester. In addition, in the fall, the trainee will participate in all career and training exhibitions, as well as graduate school week. During the spring semester, the trainee will have the opportunity to participate in the Spring Job and Training Fair, the Education Fair and the part-time seasonal exhibition. This experience provides the student with the opportunity to learn, lead, and explore the professional and professional field. Offers a good close-up experience. Training requirements: The trainee must have a bachelor's/bachelor's degree, has demonstrated his interest in a career related to professional consultation in higher education, and must be enrolled in the second or third year of the accredited graduate program. Candidates must be eligible for academic accreditation for availability for at least 16 hours during scheduled working hours (M-F, 8am to 5pm). The candidate must have high quality skills in personal relationships, experience in the fields of student development, previous experience in providing direct services to students, and the ability to interact well with faculty members, and they must also be skilled with the use of MS Word, Excel, and PowerPoint must be able to commit to Los Angeles City College 2016-2017 proficiency Academic year in a foreign language such as Spanish, Korean, Cantonese, or Armenian prefers access to reliable transportation to work well with culturally diverse population work duties help in coordinating, developing and facilitating Noncredit orientation workshops and program information sessions to facilitate the development of individual student education plans for non-credit students monitoring and communicating and providing follow-up to the burden of assigned students to be a connection between the student, teachers and program management periodically update selected student files. That is updated include: student appointments, drop-down questions, a number of student contacts (email or phone calls), early student alerts, follow-up with private lesson services, and when the schedule change represents noncredit academies of campus success and community events participating in weekly staff meetings and/or training and participation in professional development opportunities other office assignments as the application process application is commissioned to review applications will begin immediately. Interested applicants must submit an appeal, letter of coverage and unofficial copies to the PCC Internship alvarebn@lacitycollege.edu on April 27, 2016, contact the axdelreal@pasadena.edu for information about future opportunities. Develop professional consulting skills in a supportive community college environment! The Pasadena City College Employment Center accepts applications for one-year training. You will have the opportunity to experience: individual advice and advice meet with students individually to help them announce a major educational goal. Help students in the decision-making process and assess the need for professional guidance, professional information and/or other referrals. Professional recruitment advice: Help students explore key and professional options and gather career information. Identify barriers to making wise decisions. Career guidance appointments: Helping students work through personal issues that interfere with well-thought-out and considerate professional decisions. Group behavior presentations that direct students to the services of the profession center and inform students of the collection of information. Facilitate workshops that guide students through self-exploration, information gathering, goal setting, and integrating career-related assessments, including interests, personality, and values. Additional opportunities to assist career center staff during campus events, including job week, work fair, etc. Get exposure to using software data to improve services. Working with team members on different projects. Collaborate with programs across campus. Participating in individual and group supervision. Monitoring academic advisers at work. Develop skills and increase understanding of the community college system and current initiatives and their impact on students. Learn career guidance strategies and techniques. Learn about campus resources. Application of consultations, occupational development theories for students working with students and in case study discussions. Gain experience in interpreting evaluation results in individual and group settings. Build cultural competence and learn how to meet the diverse needs of students. Requirements for the entire 2016-2017 academic year will be recorded. Complete at least one graduate level course providing practicum counseling and/or mentoring techniques course. Available 15-18 hours per week, including Afternoon monitoring group ability to take initiative, work independently, be proactive, and resourceful. Able to commit from (July or August TBA, 2016) to June 1, 2017. Apply online using this link: send your CV, coverletter and contact information to 2 references to Antonio: axdelreal@pasadena.edu applications will be accepted until May 6. The interviews will be held on May 3, 4, 5, 10, 11 and 12. The USC Program Assistant app was closed April 19, 2016, contacting whitney.sherman@usc.edu for information about future opportunities. Work in a fun and vibrant international program with students from all over the world! USC International Academy, a unit within Provost's office, is looking for experienced and motivated master's students to support its bachelor's and master's programs. The postgraduate assistant should be interested in secondary and international education, university admissions, academic advice for international students, and management of educational programs. This is a great opportunity for Rosser students to see an international educational program being built from a thousand to one. This position is part-time during the school year with the possibility of full-time this summer. Students studying in federal employment are preferred, but this is not a requirement. Job assignments include data entry, reviewing self-flag and admission articles, organizing student events, maintaining Facebook groups, and researching the university admission requirements for our students. Previous experience working at ESL or the college admissions world is an added advantage. For more information, please visit our website at international.usc.edu and email your cover message and resume whitney.sherman@usc.edu with the subject line as uscia app assistant. We are looking for applicants who want to work with us starting in summer or autumn. Completing field work with us is also a possibility. USC Career Center Graduate Field Work Opportunity Volunteer – Summer April 7, 2016 closed application, check site for information on future opportunities. THE UCLA VOCATIONAL CENTER SERVES STUDENTS (UNDERGRADUATES AND ALUMNI) AND GRADUATES FROM ALL DISCIPLINES AND PROFESSIONAL PROGRAMS THROUGHOUT UCLA. The user center's core focus is a career job for graduates to assist professional staff with walking career advice, which includes reviewing students' resumes and cover letters, providing students with an overview of career center/resource services and answering general job/job search/training questions. This is an excellent opportunity for graduate students interested in expanding their experience in advising students to include career counselling. Interested candidates must be available for up to 20 hours per week from 10:30 a.m. -m- 4:00 p.m..m during the summer of 2016. Training is required before the beginning of summer 2016. Successful candidates will have: 1 to 2 years of individual work experience with university students in peer mentoring or mentoring roles; strong interest in professional services; excellent customer service skills, exceptional verbal English and written communication skills. Successful candidates must be enrolled in the full-time graduate program at the University of California. USC.

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