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## Bazaar vendor application

Standard Prices (as of August 2016) For 6 x 6 stand \$155 / For night market weekend only (Fri Night and Sat Night) \$65 / Sunday Family Funhouse Day Market (Introductory Course): BEGINS NOVEMBER 20 Get a 15% discount or more when booking one or several months. Monthly booking discounts do not apply to dates reserved from November 18 to December 24. Holiday Market Prices (November 18 - December 24, 2016) For stand 6 x 6 (premium stand positions may be available on request)\$185/ For night market weekend only (Fri Night and Sat Night)\$65/ Sunday Family Funhouse Day Market (Introductory Course): BEGINS NOVEMBER 20 To ensure the booth: Payment is required in full within 48 hours of the confirmed acceptance and receipt of the invoiceDIFFERENCE BETWEEN NIGHT BAZAR AND Sunday FAMILY FUNHOUSE daytime marketsAtur on Friday and Saturday night market takes place in conjunction with live music upstairs, our anchor and guest restaurants plus full basement games and karaoke. Sunday Family Funhouse Day Market will focus on families with children between the ages of 0 and 10 and will have the advantage of attracting people who are more likely to shop during the daytime and will be open next to our full brunch offering from our anchor restaurant in addition to music and other programs targeted at children aged 0 to 10 years and an outdoor basement playing area. The supplier's opening hours on night nights at the night market, usually from 7 p.m. to 2 a.m. local time (07:00) on Sunday, usually change from 11 a.m. to 5 p.m. Can I book only on Friday or Saturday night? No, suppliers are required to book at least Friday and Saturday night sessions. Sunday Brunch Bazaar days can be booked on a case-by-case basis session. Can I share the booth? Currently, we do not accept general cabins. Are there any different fees? Tables - \$20/each weekend 6'x2' tables are available for rent when downloaded in and include two chairs. They are available on a first come, first serve basis and must be paid in advance through our online payment system. Sellers can bring their own tables, trolleys, wagons, racks, racks of clothing, or any other creative visual displays until they exceed 6' in width or length or 7' in height. Tents of any kind are not allowed. Weekly storage - \$30/week For vendors taken on several consecutive weekends, on-site storage may be available on a weekly basis. Availability first comes first to serve, and some restrictions apply. We can't guarantee storage every week. Perishable food cannot be stored locally. We are not responsible for the items we hold. Suppliers will not have access to stored goods in Week. Will the supplier fee change? All supplier fees can be changed at any time and can be increase at the peak of the holiday season. What does my booth fee include? Approximately 6'x6' place vendor at the bazaar (tables are not included in this fee). Do I need a vendor permit or license? Accepted suppliers are required to register their business with the IRS and pay New York State Income tax and tax for all goods sold during trading with BKB. Food suppliers require additional certification and on-site approval. We suggest contacting a professional tax professional, irs or the New York Revenue Department for more information. How do I know I've been accepted? Accepted vendors will be sent an email, a list of available dates and an online invoice. The invoices must be paid within 48 hours of receipt, and only if the invoice is fully paid will your space be completed. How to pay the bill? Invoices can only be paid with Paypal, as this is the safest way to pay for all concerned. Payment can be made with Visa, Discover, AMEX and Mastercard through Paypal.Once a provider, always a provider? Securing a location at the bazaar does not guarantee your acceptance for future dates. What is the cancellation policy? Suppliers are required to provide a cancellation notice for at least one month. Any cancellations made with less than one month's notice will not be refunded. The bazaar is located indoors and rain or shine the event. Will BKB help to run its business? Yes! The bazaar is being promoted year-round, 24/7 for a different demographic of local and foreign visitors. This allows our vendors the opportunity to expose their work and brands to a wider audience while developing new network connections, getting media exposure, and making additional sales outside of Bazaar.Social Media - Select vendors will be shown on our social media channels (Facebook, Twitter, Instagram) and in our weekly newsletter leading to and during events. Be sure to turn on your pens when applying so we can contact you. Website - Vendors can submit a high-resolution image of your des or logo and a link to the website that will be considered for the Market section of our website. What is the situation with electricity and lighting? I heard it was dark! The venue is dimly lit, so additional lighting is important and recommended. Acceptable options include: table lamps, small clip lamps, Christmas lights, and any other type of lighting that is directional/working to emphasize your product. The bulbs should be matte, not transparent and 15 W or less. If the lighting does not meet our requirements, suppliers will be asked to replace or replace Are there materials or equipment available for rent? No, additional materials are not available for rent. Suppliers must supply all lighting, extensions, power bands, tablecloths, etc. the supplier is obliged to fully prepare and create a fully functional stand. Where's my garbage trash are responsible for loading and disposing of your own garbage at the end of each night. Is there Wi-Fi? Yes, wireless access is available to all providers. Suppliers should have alternatives to wireless POS systems in the event of a system failure. Are there ATMs? Yes, there are ATMs located all over the venue. Applications (if any) are on our app page. If they're not there, they're not available, so stay tuned! We'll announce the application on our social media sites, so be sure to follow us on Instagram and Facebook as well as our email list, so be sure to join. As apply The Nabies app is announced and launched, you can apply on our website. Please don't write. This helps our creative team to manage the application process smoothly. All of our activities are based on apps, with the exception of Valentine's Bazaar - all vendors are hand-selected for this special event by our creative team. REQUESTED NEEDS APPROVAL PAID - UNAVAILABLEINTERNATIONAL VENDOR BID APPLICATION: Please note that the deadline for applying is March 3, 2020. RULES: Selling items should reflect the national character of your country. These items may include (but are not limited to): art and crafts, postcards, photographs, paintings, books, sculptures, souvenirs, posters, wood, leather, paper, clay, clothing, handmade jewelry, etc. SALE OFD ITEMS (SUNGLASSES/DARES/CLOTHING, etc.) IS NOT PERMITTED AND IF SEEN IS GROUNDS FOR DISMISSAL and exclusion from future events. All items must be suitable for viewing of all ages, as defined by the Festival Office. T-shirts can only be sold if they have original, one-of-a-kind works of art. Suppliers should

come with enough cash (small bills/changes) for the entire event as the Festival Office does not provide free accounts/changes. Global Education Day (Friday): We recommend small items for sale that can appeal to children/youth/teachers. Participants should always wear their released Festival name tags to identify themselves and their roles for visitors. Wristbands serve as a pass for participants and will be issued with your main package at entry to. Booth Fee/Tax: There is a one-time, non-refundable fee of \$500 (NO EXCEPTIONS) for the bazaar cabin. An additional \$100 will be charged for the corner booth request. ALL FEES MUST BE PAID IN FULL BY MARCH 3, 2020 TO ENSURE YOUR BOOTH LOCATION. PARTIAL PAYMENTS WILL NOT BE ACCEPTED. If there are still places available after the registration period, suppliers can purchase a second stand for one time fee of \$300. ONLY ONE SUPPLIER WILL BE ALLOWED IN EACH COUNTRY. Supplier applications will be accepted from the first visitor, for the first time served. By law, each vendor must file a special event tax return (for more information, please contact the SC Department of Revenue/Tax). Please review the layout of the stand and select what you want section and number on the form below. Availability is regularly updated. Festive Bazaar November 20 -22, 2020 Taking apps Now Jury Holiday Art and Gift Show, organized for over 20 years showcasing 50 carefully curated vendors who handmade or hand-designed the best things for holiday shopping. AUDIENCE: We expect 1,000 customers from Evanston, Chicago and our North Shore. It's a great way to establish your place in the North Shore market. WELCOME: FREE to the public: Saturday, November 23 and Sunday, November 24. On Friday night's benefit party, the festive opening night event offers snacks and entertainment. LOCATION: The Woman's Club of Evanston Clubhouse is a historic building located in the heart of Evanston and just outside the northwest campus. This spacious building offers a warm, festive and attractive shopping experience. CHARITY FUNDRAISER: All proceeds from booth fees and premiere party support for the Evanston Women's Club Community Grants Program. These grants are then awarded to local nonprofits serving those most in need in our community. Each year, through various events, WCE raises about \$45,000 for community grants. Over the past fifteen years, WCE has returned more than \$1.5 million to the community. BOOTH INFORMATION (Yes, we have stands available) Standard Stand (9FT X 6FT) \$350.00Small Booth (6FT X 6FT) \$250.00Booth and a half (10x10 or 14x6) \$525.00Double Booth (18FT X 6FT) \$700.00 and Desks, Included in the booth fee We have limited full cabins available for jewelry artisans, No half-cabin All goods at the Evanston Holiday Bazaar Women's Club must be handmade or handmade by an artisan participating in the show. The craftsman/seller must have been in aid of creating any product displayed or sold at WCE Holiday Bazaar. Thank you for your interest in WCE Holiday Bazaar! Questions? Electronic [wceholidaybazaar@gmail.com](mailto:wceholidaybazaar@gmail.com) [wceholidaybazaar@gmail.com](mailto:wceholidaybazaar@gmail.com)

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