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Stephen Lilly PowerPoint is part of Microsoft Office line performance computer programs. PowerPoint lets you create a slideshow on your computer, which can be a great way to give a business presentation or even a school report. PowerPoint comes with a number of default images called clip art built in for your use. However, you can also convert the image on your computer's hard drive into a PowerPoint presentation template. Click the File and then Open. Open the PowerPoint template to which you want to add a picture. Click from the file. Use the window that appears on the screen to select the image file from your computer's hard drive. It will then be inserted into the PowerPoint template. You can click on it to drag it and place it anywhere in the template you want it to be. Most people know that you can create PowerPoint presentations with photos, music, images, web content, and text, but one little-known trick is the ability to keep PowerPoint presentations as videos. PowerPoint presentations have long been a favorite to use in business and academic presentations around the world. They are very versatile and offer a wide range of features that you can use to enhance them. In order to keep PowerPoint as a video you will need to first create a presentation or download the sample we used for this tutorial. Once the document is open, you will need to save it as a video. Start by clicking the file. Instead of following the logical thought and opening the Save section, you'll need to click on the Export button and then click on the Create video button. Once you do that, you'll see the Create Video option. This will offer multiple options in the form of two drop out menus and a time value field. The first drop box where you will choose the quality of the exported video. These three options will also determine the size of the video file being exported. For the purposes of this example, we will choose the second option to reduce the size of the video without compromising the too much quality of the video. The second drop-off menu allows you to include or exclude any timings or narrations you inserted into the PowerPoint presentation. Since the sample document has no timings or narratives, we will leave it as it is. Using recorded timelines and narrations will be unavailable if you don't have any of them in the presentation. The time field is a place where you can edit the amount of time your slides will appear in a video. The default time is set at 5 seconds. For this tutorial, we will install it for 3 seconds. Finally, click on the Create Video button. Now you will be delivered to Save the window. Browse the place where you want to save the file and give it a name, and then click Save. While the video is being created, you will see you see the progress bar at the bottom of the PowerPoint window. Wait until it's done and then go to the video. Now you can double-click on the video file and it will automatically play with your video player. Remember that the more slides you have and the more time you know to each slide, the more video space will eventually take up. This handy export tool is great for automating presentations or uploading them as videos to online video sharing services such as Facebook or YouTube. If you have a PDF file that you would like to convert to a PowerPoint presentation, you can download the program to quickly do the work for you, or you can use one of the many available online converters. Converting the PDF file into PowerPoint Using Adobe Acrobat DC Adobe Acrobat has several different software options for processing PDF files to choose from - Acrobat Standard DC and Acrobat Pro DC. The standard version is windows only, while the pro version works with both Windows and Mac. They work for \$12.99 and \$14.99 per month, respectively, so if you're already using one of them, it's probably not worth the money just to convert a PDF file into a PowerPoint. However, Adobe Acrobat is the best program on the market for anything that deals with PDF files, so we recommend subscribing to one if you often do any work with PDF files. Best of all yet, the Acrobat Pro DC has a free trial, so if you're not familiar with Adobe Acrobat, it's worthless to give it a try. In this example, we will use Adobe Acrobat Pro DC. Open the PDF file you want to convert. In the right window glass, select Export PDF. Now you will be faced with a list of different export options. Select Microsoft PowerPoint from the list and select Export. In Windows Explorer (or Finder, if you're using a Mac), select a place to save the file and select Save. Open the newly saved PowerPoint, and you'll see the contents of the PDF file (with each slide representing one page) in the preview panel. Converting the PDF file into PowerPoint Using an online PDF Converter There's certainly no shortage of online PDF-creators-some free, some paid. We recommend Smallpdf because it's fast, free, and keeps the content format pretty consistent. We'll use this online tool for this example, but the process isn't too different between each converter, so feel free to play around and find the one you like the most. With SmallPDF, all you have to do is drag and drop the PDF file on the converter screen, or you can use a file tester. Whichever method you choose as soon as the file is the conversion will automatically begin. Once the conversion is complete, select Download. Once you've completed the download, open the newly saved PowerPoint, and you'll see the contents of the PDF file (with each single-page slide) in the preview panel. Microsoft Microsoft is a great tool for creating professional slideshows and presentations. However, it is not free and can be quite expensive to own. Fortunately, if you want to find a free alternative to PowerPoint software, there are many options out there. Here's a look at some of the best free presentation programs and how each one compares to PowerPoint. Where there is a need for an app, Google seems to have it covered. Google Slides is its equivalent of PowerPoint, and it's very similar to the Microsoft app. Very easy to use and offers a full compatible alternative, you can access Google Slides through your browser and easily create custom presentations with audio and your own images, all completely free. It also offers great collaboration features to work together. The only minor downside is you need an internet connection to at least get started, but the service also works offline with sync presentations once you're back online. Prezi is a great option for designers who have a vision but technically don't own his achievements. Its simple resistance and fall interface makes it a breeze to organize the presentation the way you want it. Backing up with other Prezi apps, which means you can create videos or more stylish data visualizations than simple graphics, is perfect for industries that are more visual than others. A series of pre-made templates makes it even more appealing. Prezi isn't as fluent as it sounds though. To get a full wealth of features such as advanced image editing, offline access and storytelling, you will need to pay a subscription fee. Easy to use, but very effective is a sweet spot for quick results, and that's certainly the case with the zoho show. You may have to be online to use it, but it's worth the connection to an intuitive user interface that adapts to what you need to do. You can easily insert videos, tweets and images into presentations with some neat transition effects, making things more interesting. Collaboration tools additionally sweeten the deal with annotation features meaning you can work together well as a team and quickly. PowToon tackles PowerPoint presentations from a slightly different perspective than many of its competitors. This is primarily great for creating full animations and videos rather than presentations that you would click through and present yourself. It lends itself perfectly to the Internet, which is why it is so useful that you can export your presentations to different forms of social media. Using a template You can create something within about 20 minutes from your browser. The free version bundles into branding logos so viewers will always know that you used PowToon to create them, but it's a small price to pay for an otherwise very affordable and easy-to-use piece of software. RenderForest considers itself not just an alternative to PowerPoint. It's This. everything you might need from creating logos to developing promo videos, music visualizations, landing pages and websites. It's on top of its extensive animation and intro creation. It may seem intimidating, but the service keeps things simple, so it doesn't take long to scoff at something and develop it. Stick to the free version and there are some restrictions such as branding on video, lower quality logos, and so on, but this is a solid start for an otherwise completely free service. Specifically, if you just need to come up with a quick 3-minute video for the presentation, RenderForest has you covered. Asked to make a presentation and you don't know where to start? Visme is ideal for those who are not very well versed in graphics because it offers an extensive library of templates. The free plan limits your options a bit, but there are still a few decent choices here. In addition, the service provides interesting ways to make statistics and data exciting thanks to the support of diagrams and widgets. It's all done through a simple drag and fall interface too, making it super easy to add video and paste other content. Just keep in mind that storage options are a bit limited and everything on the free plan will contain Visme branding. LibreOffice is a popular free alternative to Microsoft Office, so it makes sense to use LibreOffice Impress if you want the closest experience to the Microsoft package. Unlike most others here, you need to install LibreOffice on your computer or Mac, which means it's not good for Chromebooks or moving between different systems. However, in return, you get an intuitive experience that makes it easy to create a slideshow, whether it's handing them out to a class or conference after that, or just projecting them on the screen. Keep in mind you'll have to look for templates yourself though, though that may be from putting on the least tech-minded users out there. Download for: Basic is a direct competitor to Apple's Microsoft PowerPoint, and it's a great alternative, especially if you're a Mac user. With the support of apps for iOS and Mac, it takes a few seconds to get started. Pc users can also use Keynote through the iCloud website and work easily on multiple devices. One of the best features is the ability to use Apple Pencil on iPad to create diagrams or illustrations, making it great for experienced artists. In addition, Apple provides a variety of handy templates for personal and professional projects. Projects.

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