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Alternative text (alt text) allows screen readers to capture the description and read it aloud, providing help for those with visual impairments. Here's how to add alt text to an object in PowerPoint. Adding Alt Text to objects in PowerPoint as sophisticated as screen readers are, they still aren't sophisticated enough to understand what an object or what an image represents without the help of alt text. RELATED: How to make your computer read documents for you to add alt text to PowerPoint, open a presentation and choose the object to which you want to add alt text. In the Format tab, select Alt Text in the Accessibility group. Alternatively, you can click the right button on the object itself and select Edit Alt Text from the drop menu. No matter which method you choose, you'll see alt text panels appear on the right side of the window. There are a few things you can do here. You can manually enter the alt text into the content box (1), have a PowerPoint generate description for you (2), or mark the object as decorative (3). If you mark something as decorative, then it is that it should be an object that is aesthetically pleasing but does not add any value to the actual content. Office uses stylistic boundaries as something that you can point out as decorative, which is a good example. To mark something as decorative, check the box next to Mark as decorative. Once you do so, you'll notice a box in which you'd manually enter the alt-text gray and displays a message letting you know that screen readers won't pick up the description. You also have the ability to allow PowerPoint to create a description of the chosen object for you. To do this, choose the create description option for me. As you can see, PowerPoint has offered the Close logo as alt text to our facility, and lets the user know the description was automatically generated. While the Office description isn't wrong, it's also not very helpful. If you prefer to type alt yourself, select a text box and enter a description. The general rule for alt text is to keep it concise and descriptive. You also don't need to add the words of the image or photo before the description, as screen readers are announcing the object as an image already. This is all you need to add alt text to your images. If you want to prevent Alt PowerPoint text from automatically generating for new images, you can disable this feature. To do this, select the File tab and then select Options from the bottom of the left glass. The PowerPoint Options window will appear. In the left glass, choose Easy access. Next, find the Automatic Alt Text section and don't stop the box next to Automatically generate alt text for me, which is enabled by default. how unhindered, unhindered, Ok. PowerPoint will no longer automatically generate alt text for newly inserted images. The title text for the PowerPoint presentation is usually quite large in size. If your presentation can benefit from changing the boring black text title to something with a bit more color, use the image instead. Open the PowerPoint presentation and go to the slide that contains the text in which we insert the image as the color fills in. Make sure the text is large enough to be able to recognize the image you're inserting. ANSWER: How to get an image by text in PowerPoint In this example, we'll use the following: Type of font: Arial Black Size: 88 pt Format: Bold Once you're ready, select text by clicking and drag the cursor through the text. The form format tab will appear at the top of the bar menu. Here, select Text Filling in WordArt Styles. In the leaks menu that appears, select Picture. There will be an Insert Pictures dialog window that will include three options for selecting an image. Choose the option that works best for you. Note: While searching from the library icons is technically a variant, it will just leave your text disfigured. File Explorer (Finder for Mac) will be brought up from the file that selects this option. Here, go to the location of the image you want to insert, select it, and then click the Insert button. Online Pictures Choose this option will bring up online image search powered by Bing. Enter the type of image you want to search the search bar for or select a theme under the search bar to open a library of related images. Whichever method you choose, find and select the image you want and click the Insert button. No matter where you choose the image - your own file or from an online search, once you choose the Insert, the image will appear inside the text. Have you ever played The Impossible Splapp-Me-Do quiz? I have and I wanted to do a quiz like him. Unfortunately, it's a flash file and I can't afford a flash maker. However, I figured out how to do a quiz using Microsoft PowerPoint almost as good as a flash. If you're reading this Instructable, you can too! If you don't know how to use PowerPoint, sorry, but it's not very difficult. I use 2010 PowerPoint, but 2007 and 2003 are similar. All you need to know is how to use the action buttons. Clicking on the link below (Not so impossible quizzes) will allow you to download the first version of my own quiz. The not-so-impossible quiz 2 is the new, best version of the quiz made with PowerPoint 2010 (although it works with other versions). PLEASE DOWNLOAD THE 2.15 FONT TRANSISTOR FOR THE BEST QUIZ EXPERIENCE. Enjoy!1.) First of all, think something like in the middle of the first slide. You can use WordArt if you like. 2.) Go to the insert and then form (or slideshow in 2003 and 07) and choose to choose Buttons and then custom. 3.) Draw a shape around the word like I did in the picture. You can paint it. 4.) Click the action button and then go to action under the insert tab (or just click the right button on the form and press Hyperlink). 5.) Add a hyperlink to the next slide. 6.) Go to slide conversions, and check both boxes so that the slide doesn't advance at the click of a mouse or after a certain amount of time. Make it to every slide you make! Don't forget!1.) Create a new slide and place your first question in the title drawer. 2.) Put a certain number of responses in another box, arranged the way you want them. 3.) Create another new slide and use it as a Game Over slide. Hang up whatever you want and then write a try again. Make another action button similar to the button in step 1, except its hyperlink returns to the beginning (click First Slide on the hyperlink screen). 4.) Now go back to the first question. Make action buttons around each of the answers. Wrong answers should go into play for slide. Leave the correct answer alone for now. 5.) Make another kvecon slide after playing over the slide, and use the action buttons in a similar way. This time, the hyperlink is the correct answer to the next slide. 6.) Back to the first question, the hyperlink menu pull down, click Slide ... Then click on the slide on which the second question is located. It's just to make sure when you hit the right answer, it doesn't go to the game for slide. You don't have to do this for all the slides.1.) Make as many questions as you want in the same way as before. 2.) Make the slide congratulations last. 3.) Go to the slideshow and then click The Settings Show. Then click the views on Kiosk Bullet under Show Type. So no one can miss the questions. 4.) You're all done! Congratulations! Don't forget to save the quiz. 5.) Watch my quiz on YouTube. I'm going to the Not very impossible quiz! 1. Six 2. I do not know. Want a race? 3. Press the O button into the hole. 4. Move the mouse along the black edges of the screen to the blue square. 5. Click The at the end of 6. Juice 7. English cupcakes 8. transistor 2 15 9. Spell Dag 10. Click? the question? 11. Click E in Egypt 12. Chuck Norris ... 13. Go to 14 14. Christopher Slow 15. MIA 16. Click on trigger 17. Click numbers in descending order (A to B) 18. Mario Painting 19. Move the mouse around the screen very quickly in the bottom left corner. 20. click Arm Bears 21. Top right this 22. ? 23. I'm already at 23! 25. Top Right! 26. spell OF CZECHOSLOVAKIA 27. St. Jimmy 27 1/2. yellow 28. the next question is 29. Tsekoslovakia 30. U 31. challenging - and contested 32. 1 33. Click in the top left corner of screen 34. Click Amber 35. Go to 24. No 36. Water Wagging Valley 37. 38 zero space. blue, dark green, red, yellow 39. Click Difference 40. 1/2 impossible quiz 2 41. Click the 5 button in question. 42. 42. Little Blue Circle 43. blue, green, red, yellow 44. Press fuse 45. Search the screen for the light switch. Your mouse will cook when you're over it. 46. You will die, but do not press the button Try again it is a fake! 47. uvv nol 48. In the upper right picture 49. follow the instructions on the letter. 50. spell THAT 51. Click Rocky 52. No 52. You can't really call it PowerPoint. ... 53. 4 Spaces 8 Space 15 Space 16 Space 2 perform 54. Click the period in question. 55. Spell it (not an iguana) 56. Fish picture (grouper) 57. red 58. wait until he says you can continue. 59. 33 60. touch the dots (one of them has no point, just wait.) 61. 52 62. Spell the bomb of letters in mass destruction, LITTLE BoY, and weapons. 63. Spell blue from the first letter of each answer. 64. Wait until the light turns green and then press the next question very quickly. 65. Tap the blue wire, then the red wire, then the part where they join. From elementary school to professional offices, presentations deliver information in a clear and illustrated format. Microsoft PowerPoint is one of the most reliable (and common) applications that create presentations. Here's how to make a simple PowerPoint presentation. The instructions in this article apply to PowerPoint for Microsoft 365, PowerPoint 2019, PowerPoint 2016 and PowerPoint 2013. Here are the steps to create a basic PowerPoint presentation. Open powerPoint. The program can open an empty presentation. If so, select New to see the options for creating a new slideshow. If you'd like to see the most popular PowerPoint features, go to File and then select a Welcome to PowerPoint template. Choose either a blank presentation or select one of Microsoft's design themes to create a presentation. When you select a blank presentation, PowerPoint creates a one slide presentation that starts with a slide header. You can then select the text boxes on the slide header to add text. Topics include matching color palettes and fonts to help you create a document with a cohesive look. Add additional slides to the presentation. Go to the Home tab and select the New Slide. Or tap the right Slide Sorter button in the left glass and select New Slide. If you want to change the slide layout. Go to the Home tab and select Layout. Then select the layout of the slide content that you can use as needed. Repeat until you have enough slides to finish your presentation. Now that you've created a presentation framework, you can use some basic operations to make it more interesting. If you've chosen a pre-defined layout for a slide that elements of text or image, click on any item. Choosing a text box opens it up for editing. You can then enter or insert the content into the text box. Shared contents have icons to click to insert objects, including charts, SmartArt, photos and videos. Add a text field to the slide. Go to the insert tab and select the text box. Click any place in the slide to place the box. When you start typing, the Home tab opens with text formatting options such as font, size, bold, italics, color and alignment. Text editing buttons are only available when choosing a text box. To size the text box, drag (click and hold with your mouse) one of the adjustment handles on the outside of the text box until the text box is the right size. Add an image. Go to the insert tab and find options in the Images group. Choose one of these options; Picture opens the browser file. Go for the photo on the computer you want to use. Online Picture opens the search box. Search Bing for images online or use OneDrive to access photos. The screenshot captures part of the screen and adds it to the presentation. The photo album gets access to a group of photos on your computer. Adding other objects is also done through the Insert tab. You can drag and create shapes, SmartArt and charts. Don't leave a new presentation without saving it. Alternatively, you can share it with someone or put it where you can access it easily. Save the presentation by selecting the File to Save As. You can also choose Save as Adobe PDF to convert the presentation into a PDF file. If you're using OneDrive, save your OneDrive presentation for easy access and sharing. Select a file to see the options to share the presentation quickly. Depending on your other software, PowerPoint allows you to share through OneDrive, email and other options. Options.

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