Lectors and commentators ministry guidelines

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Lecturers and Commentators Service for lay people believers who are willing to grow spiritually and commit to fulfilling their responsibilities, particularly in proclaiming the Word in liturgical celebrations. Lecturers and Commentators ensure that the Word of the Lord will have the proper meaning and meaning for parishioners to lead a true Christian life. WELCOME TO THE NEW LECOMS! There are no Missalettes, no Sambuhay for weekday masses, except Simbang Gabi mass and other special holidays. Beginners can purchase The Daily Roman Missal or Pandasal from St. Paul's Bookstore or use the iMissal app to create their own weekday missalettes for guidance by inserting readings and psalms into this order of Mass during the day, but the actual readings must be read directly from Lectionary. The SSAP guide used by commentators for Sunday Mass contains full prayers with special instructions and guidelines for the order of Mass. Refrain from holding your notes, missalette or sambuhay to ambo, insert them into a diary or leather binder. The entrance and communion of Antiphones, found on Sunday By Sambuhay or missalette, are the same antiphones used for daily masses during normal times. Daily entrances and communions of Antiphones for Advent and Lent season or other special occasions can be found in the daily Roman Missal, Pandasal or iMissal app because Sambuhays or missalettes are only available for the Sunday masses and Simbang Gabi masses. Scroll down for SSAP LECOM Guidelines, Reminders, Links to Daily Readings/Psalms and other useful tools and websites. GUIDELINES AND INSTRUCTIONS (Usually for Pre/Postal COVID Terms) For a short version of retraining, click: SSAP LeCom Refresher Updated and approved on July 6, 2020 by the parish priest of SSAP, Fr. Reu K. Gala, OFM WE, members of the LeCom Ministry of SSAP, have been selected to proclaim the Word of God. The word of God is GIFT for us, it is most PRECIOUS, no word should be lost when we read it. We are not free to change prescribed postures in accordance with our own individual piety, for the Church makes it clear that our unity of posture and gesture is an expression of our participation in one Body formed by Christ baptized by our head. As Pope Francis said: Find good readers for mass so we need to be an effective reader. If there is anything we should remember, it is that we COME DISPOSED and PREPARED to announce THE GOOD. LECTORS play a sacred role in reviving the word of the Lord. Christ is present through the United States in the Word of the Lord. How can we achieve this in SSAP? There are 2 which we can use as our constant reminder whenever we serve as LeCom: If you want to follow me, deny yourself ... Matthew 16:24 Let's give up own personal styles or preferences and be followers of DIRECTIVE PARISH we CHOSE to SERVE as LeComs. It has to increase, I must reduce. John 3:30 Like in other parishes, SSAP has its own design on how we can honor the Lord in celebrating Mass. Let's humble ourselves and present the SSAP design. Let's unite in how we serve. Whether it's in our introduction, holding the Book of The Gospels, our deep bow, ringing the bowl as we say the Word of the Lord, when kneeling and getting up, let's be in shape. Stick to the script. Follow our guidebooks, reminders of ambo, word for word, no more, no less, no ad lib. Let's be proud of the SSAP image. If you are unsure, join the training for new lecoms or contact our head of LeCom. Here's how we do it in SSAP PRE-MASS ANNOUNCEMNT Take note! Read the pre-staging at once, (from preparation for a minute of silence), ending with the ringing of the bowl, 3 minutes before the start of the Mass. RINGING OF THE BOWL (after the preliminary mass announcement) Is a bell call to order. Hit the bell on the side rather than the top and wait for the reverb sound to die down before hitting it again (or use that rhythm... Bong 23456, Bon 23456.) The bell at the entrance to the church - the bell Call to the procession. HOLDING OF BOOK OF GOSPELS: At the procession, raise it high enough to show your face, SMILE OR SING! SHOW HOW HAPPY YOU that you had HONOR OF CARRYING IT. Tip: Use your finger to support the base of the book to keep it from slipping out of your grip. BOWING IN SSAP, we use DEEP BOW. We don't genuflect, we don't nod or head onions, we tilt the upper body. When? - As soon as we get out of our pew, bow to the altar table before returning to the bench. - When we pick up the Book of Gospels (as a Sunday Lecturer) before joining the procession, then bow, and then stand in line for the procession. At the end of the procession, keep in mind that the lecturer is the only one who does not stop at the foot of the steps to the altar, like everyone else. You're the only one who goes all the way to the altar. NEW PROCEDURE IN PUTTING BACK THE BOOK OF GOSPELS - Lector walks to the right, walking at the altar table to face the meeting, place the Book of Gospels back in his position, wait a few seconds and gives a deep bow-LEADING all to bow at all, including commentator (pls. take note!). The lecturer then moves on to his/her place in the bench. As the technician Marlon showed in the video, below. (It is important for the Lecturer to adjust the place of the book stand, he/she takes the Book for the procession. He must place it in the altar table where he/she can reach him and place the books comfortably in the stand after the procession. Make sure you don't occupy the entire table space) MASS INTRODUCTION -Stick to the script, word for word. Avoid relying on memorization to avoid changing words by mistake. Good afternoon! We welcome, brothers and sisters!..... nor some other terms. -If it's a holiday or a celebration, you don't need to mention the day of the week and the liturgical season. -Don't rely on the Chairman's name in the guidebook schedule, make sure it's the right chairman. Enter the end. (If there is a visiting priest, introduce yourself, ask him to write down his name so you don't mispronunciation and ask if you need any special introduction to his visit.) ALLELUIA Commentators, READ INTRODUCTION to reading the gospel, word for word: TO HONOR GOSPEL, PLS. RISE.to avoid forgetting words and avoid ads lib. THE PRESIDING PRIEST OF MASS IS THE BOSS ... follow his example and special instructions, even if it goes against these guidelines. Let his voice be louder than yours, not COMPETE with his voice. Recognize our pastoral team by volunteering at different time slots or taking notes if you happen to attend a mass with the chairman you have not served. Notice if it reflects after the sermon or after the distribution of the sacrament to allow you to be prepared. LECTOR ROLES In SSAP ((in conditions before/after covid) In SSAP, there are three LeCom roles you can serve: 1) Lecturer and Commentator roles) on a weekday and village/condos mass. TEAMWORK (In the conditions of pre/post-video) Lecturer-Commentator, appointed to the masses, is a partner, making sure that you work together and support each other. Even if you have different roles, if you forget something to be prepared to back up your partner. Anticipate the unexpected to the presiding officer to celebrate the mass, smoothly. Tip: Make eye contact with your chair and your partner so often in case something is needed (inappropriate book, glasses). Stay one step ahead and think about what the mass or chairman might need. This is important during Christmas, when Belen blocks the Commentator's opinion of the President, only the lecturer has eye contact with the President. You both have to turn to our own pre-massive announcements and PARTICIPATE, sing or at least imitate, because the congregation look at you about what to do during Mass. Be friendly to the crowd, participants, get to know your partner, especially on the downside line, make a small conversation and look happy serving (We don't have to look sad or snobbish to look serious or sincere in service.) WHO DOES Before/after COVID conditions) FIRST, as LECOMS HAVE COME EARLY! Come at least 20 minutes before the appointed mass, not only to be mentally and spiritually prepared, but also to make these necessary preparations: As a Sunday Commentator: You bring the congregation to the sign of the cross, to all prayers, answers, comments or announcements, kneeling and gestures. You coordinate with Presider, lecturer, ministries, servers to make sure the mass is celebrated smoothly. -Check the guide inserts for special instructions and ad-check microphone for power, Adjusting the height while it's off-appoint (properly dressed) gift offerors-ask the choir/cantor, if any: what Alleluia they sing (preferably no other verses other than Alleluia, in order to allow us to lead the congregation in the rant verse before the gospel) and ask what prayers they will sing to prepare you/the lecturer to omit the rant of these prayers. If the Coro de San Antonio choir, tell the Lecturer to omit reading of the answer - during the Mass, request more collectors if necessary. Reminder: -Don't wait to read while everyone in the congregation is sitting. -Introduction to readings is short, but you still have to bring it to life to prepare the assemblage thinking for actual readings. -Stay on your knees throughout the consecration, stand after the great AMIN. -Parish Announcements should be read after the sacrament Prayer (followed by monks) -Sambuhay only your guide for whom prayers are included, but read prayers from the guidebook. As a Lecturer: You have a shorter but significant role in bringing life to READING WITHOUT drawing attention to yourself. You are limited to reading from the lectionary, both readings, psalms, verse before the Gospel (if necessary) and sambahai for the prayers of believers, no more, without comment. -Check the microphone for power, adjust the height while it's off -check if ambo has the current Sambuhay and if the daily Missal/Lectionary is on the correct page or reading and any other prayers needed there. Otherwise, ask sacristan to provide them. -Check with the commentator if (or directly) the choir/cantor, if any, will sing psalms aside from the responses to the response aside from the response aside from the response aside from the response aside from the response as the Glory to you Lord Jesus Christ), it is not necessary to read the verse before the Gospel. Reminder: -ELIMINATE say nothing but reading, so don't say RESPONSORIAL PSALM or RESPONSE after each psalm, instead, look at the congregation to let them know what you've done with Verse. Eliminate LET THE RESPONSE BE and go directly to the rant of the actual actu for Creed to finish before approaching the ambo and after the end of your part, stay in ambo to answer the end of the Prayer of the Book of the Gospels before leaving not Sambuhay! OGF says there should be sambuhays at Mass, and many parishes actually don't. Mass should be celebrated without Missaletta. The Assembly should rely only on the lecturer. Lecturers, read as if they rely only on your proclamation. If you need to bring notes to the ambo, use a diary or a leather folder to cover it. DON'T FORGET TO TAKE A BREAK! encourage reflections on testimony. 5 SECONDS before WORD OF THE LORD 5 SECONDS after THANK YOU BE GOD 10 SECONDS for personal intentions in prayers faithful to important reminders LAMB GOD AND OTHER WORLD: -Lamb of God, if not sung by the leader full, allow the Voice of the Presiding Officer to be louder while the voice of LeCom is softer, but is ready to get louder if the entrance procession and communion. If the choir was late for LeCom to coordinate with, then they should know that if LeCom read the antiphone of communication, they should OMIT the songs with the lyrics. The Ministry of Music must select the choirs or cantors that took part in the formation to be aware of these instructions. OMIT: unnecessary instructions such as sitting, kneeling, standing and announcing headlines like first reading, reciprocal psalm, etc. VERSE BEFORE GOSPEL: Read this only if there are no added texts other than ALLELUIA or PRAISE TO YOU LORD JESUS CHRIST (KING OF ENDLESS GLORY) SONGS. PRAYERS OF THE FAITHFUL Opening Prayer Chairman should end with him saying the actual answer, but the commentator must repeat. Presiding:... we say, God, we will hear our prayers. COMMENTATOR: (the congregation) says, God, hear our prayers. HAND GESTURE: Using one or both hands instead of oral instruction for the RISE congregation after WASHING OF THE HANDS as the chairman begins to say: Pray brothers... LITURGICAL SEASONS Be aware of the changes for the applicable liturgical season: Lent: Lenta.. Omitted - Alleluia is replaced by Glory to you, Lord Jesus Christ, king of infinite glory. - Singing is not recommended on weekdays, but SSAP recently made changes to this practice so that we follow everything that is decided by Regina Coeli for 6am, 12NN and 6pm mass until Pentecost Sunday. ADVENT-Gloria Omitted - Daily antiphones differ every day and can be found in Roman Missal or Pandasal. DRESS CODE: Forget about yourself! Keep it simple. LADIES: A prescribed LeCom gown that covers all your interior clothing, including the neckline. light shoes with closed nod (if at all possible) on low heels, no slippers, no open sandals, small/simple jewelry, if any. MEN: Long-sleeved Barong or white dress shirt, dark dress pants, dark dress shoes PREPARATION and TIPS A few days before the appointed mass, practice reading (all texts that you will read, including the Gospel) several times to the designated mass. Pray for reading. Allow reading to affect you. What does that tell you. How are you feeling. Understand reading with lectorprep.org If necessary, listen to the audio version of reading from this site: Audio version of reading from this site: Audio version of reading from this site: Audio version of daily readings and psalms. Most importantly, talk to the Lord about it. PRACTICE READING OUT LOUD. -Check the pronunciation or meaning of words you don't know. -Know what words to emphasize and, most importantly, mind commas, periods, paragraphs and pauses clearly to allow the congregation to reflect and absorb the reading. -For more exposure, you can memorize the first and last lines to allow you to make eye contact with the congregation-Responsorial Psalms designed to be sung so in the absence of a cantor or psalmist, read this part in a melodic manner. -Alleluia before the gospel and the great amen after doxology are designed to sing so sing these, if at all possible. At the direction of The Apostle Paul (Wed. Col 3:16) Singing is an expression of the joy of the heart (Wed. Acts 2:46) If you do not feel confident singing, turn off the microphone while singing to encourage the congregation to sing along with the choir. However, on weekdays, avoid singing, especially during Lent. -The prayers of believers must be read as you would say your own prayers to the Lord. MASS IS A HOLIDAY! We don't have to look gloomy to show that we're solemn. SHOW ENTHUSIASM THROUGH OUR FACE AND VOICE. ALWAYS, with SPECIAL NOTES: The Presiding Priest is a priest who leads believers or congregations in prayer to pay tribute to God and celebrate the Eucharist. Sacristia - A room in the church where the priest prepares for a service where and other things used in the and other church environments, sacred vessels, including the tabernacle. There are also incredible copies of missalet or sambahay, lecturer's work book, prayer for preparation, guidebooks, Ordo and Lectures. Ordo is a small book containing a liturgical calendar found in SSAP risniks for the lectures on the occasion of the day and reading. Ambo/Pulpit is a raised stand, but solemn and worthy, used by lecturers and presiding for the Liturgy of the Word; it symbolizes the presence of the Word of God; where the SSAP sacrists set the Daily Roman Missal (for the weekday masses), Lectionary (for the Sunday masses), a green book with prayers of believers and other prayers or announcements to be used. Lectern - A raised booth located on the floor of the congregation used for Sunday Mass song leader and commentator, where sacristans set a guide to the commentator with the latest announcements. Sunday Mass Lecturer or Expected Mass Lecturer - Sunday Lecturer strictly proclaims the Word of the Lord; The lecturer who reads the first reading, Psalms, 2nd reading and prayers of believers in ambo. Sunday's mass commentator or expected mass commentator - a lecturer who coordinates between the chairman, songwriter or choir and co-lecturer, assigns gift offers before mass, reads pre-announcements, introductions, comments, leads believers in replies and prayers, except for those who sing the choir/cantor and read the announcements of the parish before the final blessing or at the direction of the priest/chairman. Weekday Lector - Lecturer who performs as a lecturer and commentator tasks in the weekday mass (Monday to Saturday noon mass). The Daily Roman Missal is a book of all readings for all occasions and liturgical calendar year, including antiphones set on Ambo SSAP sacristans for weekday masses used by weekday Lectors and Priest Presiders. Watch a video on how to use it. Lectionary is a book of all readings for all occasions and liturgical calendar year WITHOUT antiphones installed on Ambo SSAP sacristans for use by Lecturers for Sunday Masses. The Book of Gospels is a book of evangelical readings used by the presiding priest for all Sunday masses (including expected masses on Saturdays). This book is carried by the Lecturer in the procession. Pandasal is a book published by St. Poul Philippines, containing the order of mass and liturgical readings and antiphons on every day of the year. Sambuhay - Dated missalettes published by St. Smith Pauls, containing mass order for Sunday masses and special events, particularly prayers and readings, will be used for the day. A guidebook found at the pulpit used by Sunday commentators containing all versions of prayers and answers used with Sambuhay. Antiphone - psalm or verse read by LeCom after presiding and before the sacrament, if there is no Verse before the Gospel - a verse read by ALL, lecturer, commentator and faithful IF sung-Alleluia is not accompanied by other words. The procession refers to the entrance to the entourage led by altar ministers, followed by the Eucharistic ministers, followed by the Lecturer with the High Book of Gospels addressed to ALTAR, and finally the presiding priest, Recession only if the President decides to go. Magnifikids - Celebration of Mass for children under 7 years of age, held in the parish center, 10:30 am on Sunday Useful sites Common Instructions Roman Missal (GIRM) Official website Lecturers and commentators of the archdiocese of Manila Daily Readings and Psalms Audio version of daily readings and psalms Biblical words Pronunciation Guide Audio Biblical Pronunciation Tool Useful Lecturer Preparation and Lector's Notes Website General Instructions for Service in APPLICATION FORMS AND REQUIREMENTS FOR NEW LECOM CANDIDATES: 2019 LeCom Guide We invite SSAP parishioners or regular parishioners, who live/work in the area and would like to volunteer their time, to replace the lecturers who go on vacation, especially during the summer/holidays and for the early morning masses and Sunday Tagalian masses. Send the following documents and signed forms: Epiphany/Confirmation/Marriage Certificate New LeCom Commitment Form New LeCom Personal Data Form You can submit completed forms with the necessary documents to the attention of the chairman of LeCom or send it by email jeannieb@ssaparish.com. We will respond to the following: -Meeting with a member of the screening committee and then with the parish priest. Participation in both the LeCom basic seminar and the doctrinal formation, -Schedule training and serve as a joint lecom on Saturday noon mass, -Commissioning ceremonies by our parish priest during Sunday Mass at SSAP, LECOM'S PARTICIPATION IN THE ANNUAL BULING-BULING FESTIVAL 2016 with parish priest, Fr. Reu Gala OFM 2015 2014 with the current parish priest, Fr. Reu Gala, OFM 2012 2011 with the current provincial minister of OFM, Fr. Greg Redblado with afro-hair. Hair.

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