**BETHANY GREEN PHASE GUIDELINES**

**1.**    **Capacity: 33 + (Green Phase)**

**A.**    **6:30 Saturday service.    Attendance usually    25**

**B.**    **8:15 Sunday service.      Attendance usually    25**

**C.**     **10:30 Sunday service.    Attendance usually    80 - 100**

**D.**   

**(1)** **We will need to take reservations for all services. All reservations must be in by noon on Tuesday. These reservations will be taken by the church office. You may call and leave a message or talk to Sue on Tuesday. Please leave the date and time of your call and call back number. You may also email the church. This is so we may establish an order to choose from. Only those with a date and time will be chosen first, and then we will fill in with the rest. Thursday you will receive a call or email letting you know if you have a reservation for the service you ask for. Please do not come to the church to make reservations.**

**(2)** **The first week we will seat according to the order of the sign up. The second week sign up we will take all who did not attend the first week till we reach capacity. If we do not reach capacity after this, we will start using the names who attended the first week by order in which they signed up. This is so we can make sure that everyone has a chance to attend services. Sometimes work schedules dictate one’s attendance at church, we will accommodate for that.**

**(3)** **Those from the 10:30 service that would like to attend another service, please let the church office know. We can fill in those services till we reach our capacity.**

**2. Entry:**

**A.  Log in all individuals who attend the service. This is in case someone would catch the virus we could notify all in attendance.**

**B.  We will use the ramp to enter in the side door from Bethany House.**

**C.  Tape will be used to mark 6-foot increments for entry into the church.**

**D.  Doors open till service starts.**

**D. Masks must properly be worn (covering the nose and mouth), because of CDC guidelines enforced by the Conference. Those with a medical or breathing condition are asked to continue using the Facebook services.**

**E.  Maintain 6-foot distance.**

**F.  Tape will be used to mark 6-foot increments for entry into the church.**

**G.  No congregating in the entry ways.**

**H.  No physical contact.**

**I.  No greeters or bulletins.**

**J.  Hand sanitizer will be available.**

**3. Seating:**

**A.  Ushers at all services will need to seat the people in the proper pews and enforce all guidelines.**

**B.  Maintain 6-foot distance.**

**C.  People that set together must be related.**

**4. Worship:**

**A.  All hymnals, Bibles, cards, envelopes, and pencils need to be removed from the pews.**

**B.  There will be no singing, communion, or physical contact.**

**C.  The Children’s Sermon will be delivered from the lectern. There will be no gathering of children at the front.**

**D.  Offering plates will be placed in a stationary position. The people may deposit their offering in these locations before or after the service.**

**E.  Also, there will be no Junior Church until further notice.**

**5. Exit:**

**A.  The doors will be opened.**

**B.  The ushers will dismiss by pews.**

**C.  There will be no congregating, just proceed to exit the building.**

**D.  Hand sanitizer will be available at the exits before leaving the building.**