



STARFLEET MACO

AWARDS MANUAL

(Revised May 2020)

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The release of this manual supersedes any previous manual published under the same name and purpose.

Summary - This manual provides STARFLEET MACO Awards policy, criteria, and administrative instructions concerning individual and SOU Awards, Ribbons, and Qualification Badge processing and awarding Operatives in recognition of achievements and service.

The following awards are officially recognized by The STARFLEET Military Assault Command Operations. These awards recognize STARFLEET Military Assault Command Operations Operatives and SOUs for outstanding and significant duty, deeds, accomplishments, and achievements.

The MACO Leadership from the Team Leader to the MACO Commander are responsible to implement the MACO Awards Program and to recognize all deserving MACO Operatives.

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Reporting Authority - The governing authority for Starfleet Military Assault Command Operations is the Commander, MACO. Send questions, comments, or suggestions to: commander.maco@sfi.org or awards.maco@sfi.org

Distribution - This publication is available in electronic media only and is intended solely for MACO SOU's and Independent Operatives assigned to the STARFLEET Military Assault Command Operations.

The following sources were also used in one form or another to create the MACO Awards Manual:

Region One Awards Program

USS Helen Pawlowski NCC-8494 Awards Program.

Vanguard Industries

CFE Tagman

Carefully read the award criteria in order to determine the appropriate Award for recommendation. All Awards are listed in descending Order of Precedence. An explanation of the Ribbons and any devices are described in the manual under said Awards or Devices.

ACHIEVEMENT AND SERVICE AWARDS

PIKE CROSS



Awarded to an Operative who, while serving in any capacity in MACO, distinguished themselves by exceptional meritorious service to STARFLEET. The performance must be such as to merit recognition for service that is clearly exceptional. Exceptional performance of normal duty will not justify this award. In order to receive this award, the MACO Command Staff (*Deputy Directors and above*) must vote at least a 2 / 3rds majority to be presented to the Commander and Vice Commander STARFLEET for Award.

Awarded on an as needed basis.

Subsequent devices to be issued for each additional award.

Issuing Authority: Commander and Vice Commander, STARFLEET

ARCHER DISTINGUISHED SERVICE CROSS



Awarded to any Operative, while serving in any capacity in MACO, has distinguished themselves by exceptional meritorious service to MACO. The performance must be such as to merit recognition for service that is clearly exceptional. Exceptional performance of normal duty will not justify this award.

Subsequent devices to be issued for each additional award.

Awarded annually.

Issuing Authority: Commander, MACO

ADMIRAL FORREST AWARD (*Leadership Positions*)



First



Second



Third



Fourth



Fifth



Sixth

This award is for the Service in the Command staff of MACO for a minimum of 1 year. If the staff member moves up to a higher position, they are eligible to wear the previous position ribbon until the staff member completes the 1 year requirement for the next Ribbon. If the Staff member moves out from the Staff all together or takes a lower position, the Staff member is eligible to continue to wear the highest class ribbon earned.

Awarded on an as needed basis.

Issuing Authority: Commander, MACO

First Class - Commander, MACO

Second Class - Deputy Commander, MACO

Third Class - Division Directors

Fourth Class - Deputy Directors

Fifth Class - MACO Staff (*other*)

Sixth Class - (*Currently not in use*)

(*Note: Only the highest level of the ribbons is worn at a time.*)

MACO COMMENDATION AWARD



Awarded to any Operative who has distinguished themselves by meritorious achievement, or meritorious service to STARFLEET and MACO.

Awarded on an as needed basis.

Subsequent devices to be issued for each additional award.

Issuing Authority: Commander, MACO

MACO ACHIEVEMENT AWARD



Awarded to any Operative who has distinguished themselves by meritorious service or achievement of a lesser degree than required for award of the MACO Commendation Award.

Awarded on an as needed basis.

Subsequent devices to be issued for each additional award.

Issuing Authority: Commander, MACO

MERITORIOUS SOU COMMENDATION AWARD



This award is given to a MACO SOU that illustrates meritorious service either by demonstrating consistent out-standing performance over time, or by performing a particular task or service to a high standard of excellence.

(Note: One award per SOU per year maximum and the SOU must also have a 100% reporting history for that particular year.)

Awarded annually.

Subsequent devices to be issued for each additional award.

Issuing Authority: Commander, MACO

PATRIOT SERVICE AWARD



Awarded to any Operative who has served honorably* in any Armed Forces for a minimum of 1 consecutive year of Active Duty Service. *(Discharge documentation is necessary for this award.)*

Awarded on an as needed basis.

Issuing authority: Commander, MACO

***Definition of “Honorably” for Patriot Service Award**

Honorable Discharge

If a military service member received a good or excellent rating for their service time, by exceeding standards for performance and personal conduct, they will be discharged from the military honorably. An honorable military discharge is a form of administrative discharge.

General Discharge

A General military discharge is a form of administrative discharge. If a service member's performance is satisfactory but the individual failed to meet all expectations of conduct for military members, the discharge is considered a General Discharge, Under Honorable Conditions. To receive a General Discharge from the military there has to be some form of non-judicial punishment to correct unacceptable military behavior or failure to meet military standards. The discharging officer must give the reason for the discharge in writing, and the military member must sign paperwork stating they understand the reason for their discharge. Veterans may not be eligible for certain veteran's benefits under a General Discharge, including the GI Bill.

Other than Honorable Conditions Discharge

The most severe type of military administrative discharge is the Other Than Honorable Conditions. Some examples of actions that could lead to an Other Than Honorable Discharge include security violations, use of violence, conviction by a civilian court with a sentence including prison time, or being found guilty of adultery in a divorce hearing (this list is not a definitive list; these are only examples). In most cases, veterans who receive an Other Than Honorable Discharge cannot re-enlist in the Armed Forces or reserves, except under very rare circumstances. Veteran's benefits are not usually available to those discharged through this type of discharge.

Bad Conduct Discharge (BCD)

The Bad Conduct Discharge is only passed on to enlisted military members and is given by a court-martial due to punishment for bad conduct. A Bad Conduct discharge is often preceded by time in military prison. Virtually all veteran's benefits are forfeited if discharged due to Bad Conduct.

Dishonorable Discharge

If the military considers a service member's action to be reprehensible, the general court-martial can determine a dishonorable discharge is in order. Murder and sexual assault are examples of situations which would result in a dishonorable discharge. If someone is dishonorably discharged from the military they are not allowed to own firearms according to US federal law. Military members who receive a Dishonorable Discharge forfeit all military and veterans benefits and may have a difficult time finding work in the civilian sector.

Officer Discharge

Commissioned officers cannot receive bad conduct discharges or a dishonorable discharge, nor can they be reduced in rank by a court-martial. If an officer is discharged by a general court-martial, they receive a Dismissal notice which is the same as a dishonorable discharge.

Entry Level Separation (ELS)

If an individual leaves the military before completing at least 180 days of service, they receive an entry level separation status. This type of military discharge can happen for a variety of reasons (medical, administrative, etc.) and is neither good nor bad, though in many cases, service of less than 180 may prevent some people from being classified as a veteran for state and federal military benefits.

MACO ANNUAL MUSTER AWARD



This award is given once per year to any operative who physically attends an International MACO Muster.

Awarded annually.

Subsequent devices to be issued for each additional award.

Issuing authority: Commander, MACO

MACO HONOR GUARD AWARD



This award is given to any Operative who serves as a member of a Color/Honor Guard at a Regional or STARFLEET function representing MACO and wearing an authorized MACO Uniform.

Awarded on an as needed basis.

Subsequent devices to be issued for each additional award.

Issuing authority: Commander MACO Director

GUARDIAN AWARD



Award to an Operative who has undertaken extreme or lengthy travel on behalf of the MACO. A possible standard for example might be 6 hours of travel time in a single direction.

Awarded on an as needed basis.

Subsequent devices to be issued for each additional award.

Issuing Authority: Commander, MACO

UNITED FEDERATION OF PLANETS AWARD



Awarded to any Operative for participation at a STARFLEET function, such as the annual International Conference or a Regional Summit. The key word here is participation, not attendance. The Operative must have done more than simply attend (i.e., served on a panel, worked on the Security detail, etc.) Likewise, the Operative must have attended as a MACO Operative for the entire time.

Awarded on an as needed basis.

Subsequent devices to be issued for each additional award.

Issuing authority: Commander, MACO

CURZON AWARD



Awarded to Operatives of the MACO who perform outstanding volunteer community service of a direct, and consequential nature. Volunteer service must be at least 40 hours and a list of hours, what the Operative did, and where it was performed must accompany the request form.

To qualify for the Curzon Award an Operatives volunteer service must meet the requirements below.

- 1) Be to the Operative's community.
- 2) Be significant in nature and produce tangible results.
- 3) Reflect favorably on STARFLEET and MACO.

Awarded on an as needed basis.

Subsequent devices to be issued for each additional 40 hours of volunteer service.

Issuing Authority: Commander, MACO.

AMBASSADOR SAREK SERVICE AWARD



Award to any Operative for participation in events with other Science Fiction oriented fan organizations, to include other Star Trek-related fan organizations other than SFI. This may be cooperative or competitive, and must be done while obviously participating as a MACO Operative. Participation as an Operative can be shown by wearing a MACO uniform, a SOU cap or shirt, or by obviously being associated with others who are wearing a MACO uniform. Operatives who are also members of the same fan organization are not eligible.

Awarded on an as needed basis.

Subsequent devices to be issued for each additional award.

Issuing authority: Commander, MACO

GENERAL MARTOK SERVICE AWARD



1 yr



3yr



5yr



7yr



10yr

Awarded at the completion of 1, 3, 5, 7, and 10 of years of service while assigned to MACO.

(Only 1 ribbon is worn.)

Awarded on an as needed basis.

Issuing Authority: Commander, MACO

RECRUITING RIBBON and MASTER RECRUITING AWARD



Recruiting is very much a part of the MACO. It is how the MACO grows, and therefore special recognition is bestowed on those who take the time to help the MACO's membership grow.

The MACO Recruiting Ribbon is awarded to an Operative who successfully recruits ten members into MACO.

If an Operative has been particularly successful in recruiting and has successfully recruited 30 individuals into the MACO, they are authorized the Master Recruiting Ribbon.

To be eligible for this award, an Operative must submit a list of the members that they have successfully recruited (see below for criteria) to the Assistant Deputy Director (Operations), who upon verification will certify to the MACO Director that the nominee is responsible for recruiting the names submitted, if the recruit in question has appeared on any MACO roster prior to recruitment and that the required retention time has been met. The list must include the name, SCC numbers, the date joined STARFLEET and the date on which the individual joined the MACO by changing their affiliation in the STARFLEET Database.

A recruit is considered to be successfully recruited if:

- 1) An individual who is not a member of both STARFLEET and the MACO, joins STARFLEET and elects to be a member of the MACO by changing the affiliation option in the STARFLEET Database to either MACO and then subsequently renews their membership at the end of their first year. However, these individuals must not have appeared on any MACO SOU roster prior to their selection to count toward satisfying the total number of recruits required. Individuals who have been listed on MACO SOU rosters in the past will not be counted.
- 2) An individual who is currently a member of STARFLEET who changes their affiliation option in the STARFLEET Database to MACO and then subsequently renews their membership at the end of their first year. However, these individuals must not have appeared on any MACO SOU roster prior to their selection to count toward satisfying the total number of recruits required. Individuals who have been listed on MACO SOU rosters in the past will not be counted.

Only the highest Ribbon is worn

Awarded on an as needed basis.

Issuing Authority: Commander, MACO

SUBSEQUENT AWARD DEVICES

For each subsequent act or period of meritorious service or achievement that justifies the award of a ribbon that has already been awarded previously, stars will be issued for each occurrence as follows.

1 st - Initial Ribbon	8 th - 1 Gold Star
2 nd - 1 Bronze Star	9 th - 2 Gold Stars
3 rd - 2 Bronze Stars	10 th - 3 Gold Stars
4 th - 3 Bronze Stars	11 th - 1 Lg Bronze Star
5 th - 1 Silver Star	12 th - 1 Lg Silver Star
6 th - 2 Silver Stars	13 th - 1 Lg Gold Star
7 th - 3 Silver Stars	14 th - Lg White Star

TRAINING AWARDS

MCCOY MEDICAL TRAINING RIBBON



The McCoy Medical Training Ribbon is awarded to any member who completes certification in CPR courses from a certified instructor or Institution (*Red Cross, College, Nursing, Medical School, etc...*)

Proof of current CPR certification is required along with current or past medical certifications for Silver and Gold Crosses.

- * Bronze Cross - Current Certification in CPR
- * Silver Cross - Current Certification in CPR as an active EMT / Paramedic / Military Medic / LPN / RN / NP / PA / MD
- * Gold Cross - Current Certification in CPR as a retired EMT / Paramedic / Military Medic / LPN / RN / NP / PA / MD.

Issuing Authority: Director of Training, MACO

MACO BASIC TRAINING RIBBON



The MACO Basic Training Ribbon is awarded automatically to any Operative who completes the MACO Grade 1 Certification.

Awarded on an as needed basis.

Numerical devices to be awarded upon each Grade Level completion.

Issuing Authority: Director of Training, MACO

TOUR OF DUTY AWARD



After 2 (*two*) years since completing Grade 2 Certification and currently assigned to an SOU or Independent Operative.

Issuing Authority: Director of Training, MACO




DAYSTROM ACADEMIC EXCELLENCE AWARD



The Daystrom Academic Excellence Award is awarded, automatically, to any Operative who completes 1000 courses from the STARFLEET Academy. This award is also issued to those Operatives who completes the MACO Grade 6 Certification and those Operatives who complete the MACO Grade 10 Certification. An Operative does not have to earn this award in any particular order. Completion of any of the above listed criteria's earns the first award etc.

Issuing Authority: Director of Training, MACO

Devices: Academic Lamps are an authorized device as follows:

- *  Bronze Scholastic Lamp - First Award
- *  Silver Scholastic Lamp - Second Award
- *  Gold Scholastic Lamp - Third Award

KIRK LEADERSHIP AWARD



The MACO Kirk Leadership Award is awarded to any Operative who completes a SFA Doctorate in Command Studies. Awarded on an as needed basis.

Issuing Authority: Director of Training, MACO

GANNET BROOKS AWARD (Doctorates)



1st Class



2nd Class

First Class - This award is for Operatives that completes a SFA Doctorate of Special Operations, SFA Doctorate of Intelligence Operations, and a SFA Doctorate in Military Studies.

Second Class - This award is for Operatives that completes a SFA Doctorate of Special Operations, SFA Doctorate of Intelligence Operations, and at least SFA Masters in Military Studies.

Issuing Authority: Director of Training, MACO

(Note: ONLY 1 ribbon is worn. Example: If an Operative is awarded both the 1st Class and 2nd Class, then the Operative should only wear the 1st Class. Also, all SFA Doctorates must each be the single major doctorate or masters and not a dual degree.)

COMBINED FORCES AWARD



This award is awarded to Operatives that have completed all three colleges (SOUs, Resources and Training) from the Starfleet Academy College of Special Operations with a grade of Distinction in each sub-course.

Issuing Authority: Director of Training, MACO

MAJOR HAYES AWARD



Alpha



Beta



Gamma



Delta



Epsilon



Omega

The Major Hayes Award is for the completion of MACO Advanced Training. Completion of more than a single Advanced Training course will be designated by

Issuing Authority: Director of Training, MACO

ORDER OF PRESEDENCE



1. Pike Cross Award
2. Archer Distinguished Service Cross
3. Admiral Forrest Ribbon (*Leadership*)
4. MACO Commendation Award
5. MACO Achievement Award
6. Meritorious SOU Commendation Ribbon
7. Patriot Service Award
8. MACO Annual Muster Ribbon
9. MACO Honor Guard Ribbon
10. Guardian Award
11. United Federation of Planets Award
12. Curzon Award
13. Ambassador Sarek Service Award
14. General Martok Service Award
15. Recruiting / Master Recruiting Ribbon
16. McCoy Medical Training Ribbon
17. Basic Training Ribbon(*with Grade Level Number Device*)
18. Gannet Brooks Award (*Doctorates*)
19. Tour of Duty Ribbon
20. Combined Forces Ribbon
21. Daystrom Academic Excellence Award
22. Kirk Leadership Award
23. Major Hayes Award

QUALIFICATION BADGES

The following qualification badges are officially recognized by STARFLEET MACO. These badges recognize STARFLEET MACO Operatives for completion of certain requirements for the respective badge.

Carefully read the badge criteria in order to determine if the Operative qualifies for that particular badge. All badges within MACO are listed below as authorized by MACO Director.

MACO AEROSPACE WINGS



Completion of the STARFLEET MACO Aerospace Specialty.

Issuing Authority: Director of Training, MACO

** Must provide copy of the MACO Aerospace Certification Certificate*

COMBINED FORCES EXPERT DEVICE



Awarded to any Operatives who completes any MACO Grade 10 Certification and who has completed all MACO Specialty Certifications available at the time of presenting the award. The Operative must be assigned to a SOU or be an Independent Operative for 1 year at the time of the device being awarded. *(Operative must provide copy of the Grade 10 Certificate and all Specialty Certifications)*

Issuing Authority: Director of Training, MACO