**Agenda**

**Radford Semele Neighbourhood Plan**

**Steering Group Meeting**

**Monday 14th August 2017 at 8.00pm, No 17 The Valley**

1. Apologies for absence
2. Any other business items
3. Notes of previous meeting - matters arising
4. Actions (review August committee action tracker)
5. Housing needs survey update
6. Kirkwells planning consultants:

 a) signing of contract

b) discuss draft agenda for first meeting

1. Locality Grant Funding Offer :
2. acceptance of terms and conditions /due diligence process
3. budget cost update / spend profile
4. Consultation:
5. launch event ideas, update
6. groups / businesses to be contacted – village activities list tabled (compiled by Margarita Dove)
7. set up meetings with groups / businesses
8. FoRGE / Community Hall newsletters
9. Web-site for the NP Group – update
10. Publication of WDC’s Local plan
11. Other sources of funding
12. Review of actions
13. Date of next meeting – September 12th , Community Hall