

## **Notes from Neighbourhood Plan Steering Group meeting on 12<sup>th</sup> December 2017 at the Community Hall**

### **Present**

Olly Aries, Judy Steele, Dominic O'Hara, Cllr. Brian Friar, Cllr. Brian Follett.  
Apologies received from Michael Wellock, Barbara Wyatt and Ed Coombs

### **Notes**

The Group concentrated on reviewing the options for the NP Objectives in the Draft Plan and on finalising the letter to go to all businesses and groups within the parish.

#### **1. Business letter:**

- It was decided that Judy's latest version of the letter was more appropriate (simpler) but thanks to Ed for his input. Judy to finalise the letter, one version for businesses and one for groups, and to include an e-mail address link to PC web-site and a return postal address. It is important that we give them the opportunity to consult on the NP.
- Brian Fr to ask David Leigh-Hunt whether the return address could be the Parish Council's.
- It was decided to explore the possibility of setting up a dedicated NP web-site and similarly a Facebook page (Olly and Brian Fr to liaise).
- The letter should be circulated soon after Christmas asking for comments to be returned by the end of January 2018. Brian Fr now has a complete list of all businesses and groups e-mail addresses.
- The NP Group needs to have a running log of all actions, events, meetings and consultations. Brian Fr to prepare a spreadsheet.

#### **2. NP Objectives:**

- Comments had been received from various members of the Group on the proposed draft objectives and on updating the Spatial Portrait that Michael Wellock had included in the Draft Plan (based on the 2014 Parish Plan). Olly had revised the Draft Plan accordingly – see NP Docs on the Outlook shared drive.
- Objective 2 Local Green Spaces – it was agreed that Areas 1 to 4 on the draft plan were the most important but that we should include a fifth area, Leigh Fosse, to cover the wildlife there. Judy to update the information already available.
- Objective 3 Community Facilities – further input required on footpath / cycleway links to the canal and open countryside.
- Objective 4 Local Landscape and Heritage – further input to review the list of buildings and heritage sites within the village. Similarly for the local landscape – Judy and Barbara to liaise. For reference purposes it was suggested that Harbury's NP had good examples of valued landscape.

#### **3. Preparation of Maps:**

- Olly to sort out the copyright arrangements for preparing annotated OS maps (check with WDC, or Harbury and Barford PC's).

- Post meeting note – approval has been give by the PC to sign up to the Public Service Mapping Agreement to gain access to OS maps, free to all Councils. David Leigh-Hunt has been asked to register the Council's interest and once we have the PSMA registration number Kirwells will prepare all maps on our behalf.

Next meeting is on Tuesday 9<sup>th</sup> January 2018, 8.00pm at at the Community Hall. You should have a list of all dates for this year's meetings.

Brian Follett  
1<sup>st</sup> January 2018