**GRANT AID FROM BLAKELAW AND NORTH FENHAM COMMUNITY COUNCIL**

**SUMMARY OF USE AND BENEFITS**

**GROUP NAME:**

**PROJECT:**

**AMOUNT:**

**Section 1:**

How your grant was spent:

Please give details below of the activities funded by this grant. Receipts are not required at this point but you are recommended to retain all receipts.

|  |  |
| --- | --- |
|  **Item/ Activity** |  **Cost** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total amount spent** | **£** |

**If the funds have been used differently from those stated in the original application, please explain the changes and identify what approvals were sought for this change.**

**Section2:**

**How did the grant benefit the community?**

**Please give details :**

**Section 3:**

**How many people benefited from the grant assistance?**

|  |
| --- |
|  |

**Section 4:**

**DECLARATION:**

**I confirm that the details contained in this report are correct and that we will keep all relevant financial records, including receipts, for at least two years from the date of grant receipt. We understand that this does not release us from our statutory obligation to keep records for longer periods. We are aware that we may be asked to forward receipts for inspection.**

**NAME:**

**POSITION IN GROUP:**

**CONTACT TELEPHONE NUMBER:**

**SIGNATURE:**

**DATE:**