

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
March 6, 2017**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Oberhouse and Clerk, Gretchen Densic. Bill Long, Jessica Sautter and Gordon Bowman were also in attendance. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the 02/27/2017 meeting were approved with a motion by Dean and a second by Tom. There were 8 miscellaneous adjustments approved and no vacation/compensatory leaves.

The following bills were approved for payment:

**Board Of Public Affairs  
Bills being submitted for payment  
6-Mar-17**

**Electric 5301**

COMDOC	Copy Lease & Mnt.	\$	22.49
COMDOC	Copier Usage	\$	17.50
Creative Microsystems, Inc.	2017 Hardware Maintenance on CMI	\$	300.00
Brown Supply Co.	Misc, Cleaning Supplies	\$	41.01
Eisenhour Motor Sales, Inc.	Replace if Hing Pins S-10	\$	78.02
Frontier	Telephone Service	\$	18.79
Frontier	Telephone Service	\$	51.61
John Courtney	Monthly Retainer Service	\$	100.00
OMEGA JV2	Electricity	\$	500.48
Union Bank Co.	Collection of Utility Bills	\$	10.00
Staples Credit Plan	Misc. Office Supplies	\$	117.59
Verizon Wireless	Cellular & Broadband Service	\$	25.74
Countyline Co-Op	Misc. Operating Supplies & Materials	\$	35.75
AMP, Inc.	OSHA Training	\$	90.00
Home Depot Credit Servcies	Material For Shelving	\$	95.56
Steve Firsdon	Gasoline	\$	88.00
Cintas Coproration	Rental, Uniforms, Mats & Towels	\$	171.23

**Total Electric**

<b>\$ 1,763.77</b>
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**Sewer 5201**

COMDOC	Copy Lease & Mnt.	\$	22.48
COMDOC	Copier Usage	\$	17.50
Creative Microsystems, Inc.	2017 Hardware Maintenance on CMI	\$	300.00
Brown Supply Co.	Misc, Cleaning Supplies	\$	142.55
Frontier	Telephone Service	\$	100.90
Frontier	Telephone Service	\$	51.61
Westwood Auto Parts	Repairs & Maintenance	\$	71.95
Sarver & Sons	Labor to Dig Up Sewer Tap	\$	175.00
City of Perrysburg	Sludge Processing	\$	452.40
Union Bank Co.	Collection of Utility Bills	\$	10.00

Staples Credit Plan	Misc. Office Supplies	\$	47.99
Verizon Wireless	Cellular & Broadband Service	\$	25.74
Countyline Co-Op	Misc. Operating Supplies & Materials	\$	7.69
AMP, Inc.	OSHA Training	\$	90.00
Steve Firsdon	Gasoline	\$	79.08
Cintas Coproration	Rental, Unifroms, Mats & Towels	\$	94.72

<b>Total Sewer</b>	<b>\$</b>	<b>1,689.61</b>
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**Water 5101**

A-Tech Automotive	Transmission for Dump Truck	\$	1,073.32
COMDOC	Copy Lease & Mnt.	\$	22.49
COMDOC	Copier Usage	\$	17.50
Creative Microsystems, Inc.	2017 Hardware Maintenance on CMI	\$	300.00
Brown Supply Co.	Misc, Cleaning Supplies	\$	82.02
Frontier	Telephone Service	\$	51.61
MASI	Lab Testing	\$	304.35
Adkins Sanitation, LTD	Televising/Locating Lines	\$	200.00
Noethwest Pools, Inc.	Hypochlorite Solution	\$	263.50
HD Supply	Misc. Operating Supplies & Materials	\$	57.00
Maumee Supply, PLB, HT & Indus.	Misc. Operating Supplies & Materials	\$	70.00
Union Bank Co.	Collection of Utility Bills	\$	10.00
Staples Credit Plan	Misc. Office Supplies	\$	153.44
Verizon Wireless	Cellular & Broadband Service	\$	25.74
Countyline Co-Op	Misc. Operating Supplies & Materials	\$	151.56
AMP, Inc.	OSHA Training	\$	90.00
Home Depot Credit Servcies	Material For Shelving	\$	95.56
Steve Firsdon	Gasoline	\$	132.25
Cintas Coproration	Rental, Unifroms, Mats & Towels	\$	94.72

<b>Total Water</b>	<b>\$</b>	<b>2,451.79</b>
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**Water 5703**

Civil & Environmental Cons.	Technical Service SWP	\$	13,455.99
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<b>Total Water 5703</b>	<b>\$</b>	<b>13,455.99</b>
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**Water 5701**

<b>Total Water 5701</b>	<b>\$</b>	<b>-</b>
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<b>Total for all Utilities</b>	<b>\$</b>	<b>19,361.16</b>
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The Board approved the removal of late fees from Rebecca Acosta's bill. They recently moved and the bill arrived at their new address extremely late. She wrote a letter requesting we forgive the late fees. The Board also approved a reduction in the sewer portion of the utility bill for Tom Woodruff, 103 Bond St. He found a running toilet.

The meeting began with the interview of Dean Ridner for the Electric Line Distribution Worker. Questions were asked and discussion was had by the Board of Public Affairs, Council, John Lockard and Mayor with Dean. The interview ended. Much discussion ensued.

The Board will contact Dean's references before the next Board meeting. John will call Dean and ask what will be needed in terms of a compensation package for him to come to Pemberville. The Board would like to see him start at a wage and then give an increase at a later date. The Board will come to the next meeting with a compensation package after gathering all the necessary information.

John will also call John Courtney concerning the possibility of increasing our kilowatt per hour charge.

### **ELECTRIC**

The Stine building is cleaned out. There is nothing left in it from the BPA. There are some old engines left. Dean will ask Elwood Vaneck to take a look at them to see if they are worth anything.

The bucket truck inspection is coming up.

We discussed the Janelle's Diner situation. She is closing on March 19<sup>th</sup>. According to the printout that was run on her business, she uses on average 3900 kilowatts of power every month and uses 10,000 gallons of water. This all seems to be within a normal range usage for a business like hers.

### **WATER**

Tonka will be back in the area in a few weeks. The SWP can run manually but not automatically. By the next meeting, the Board would like the status of the Feller and Finch easements for the Countyline Co-Op water line project, an answer from RCAP concerning engineering suggestions for the Water Tower project and the status on the door replacement or cement block option at the SWP.

### **SEWER**

### **MISCELLANEOUS**

With no further business to discuss, the meeting was adjourned at 8:30 p.m. The next meeting will be Monday, March 20, 2017 at 7:00 p.m.

President

Clerk

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