

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
March 20, 2017**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer and Clerk, Gretchen Densic. Jessica Sautter and Gordon Bowman were also in attendance. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the 03/06/2017 meeting were approved with one change with a motion by Dean and a second by Chuck. There were 11 miscellaneous adjustments approved and two vacation/compensatory leaves approved.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment 20-Mar-17**

Electric 5301

AMP, Inc.	Electricity	\$ 60,265.64
OMEGA JV5	Electricity, Principal, Interest	\$ 17,098.57
Airgas	Nitrogen Cylinder Rental	\$ 55.32
Hilty Office Supply	Misc. Office Supplies	\$ 86.93
COMDOC, Inc.	Copy Lease & Maintenance	\$ 0.61
COMDOC, Inc.	Copy Lease & Maintenance	\$ 13.05
Frontier	Telephone Service	\$ 51.61
Frobose Market	Operating Supplies & Materials	\$ 86.67

Total Electric **\$ 77,658.40**

Sewer 5201

Treasurer, State of Ohio	Annual Sewage Sludge Report Fee	\$ 100.00
ZEP Manufacturing	Misc. Operating Supplies & Materials	\$ 3,090.60
D & K Transport	Sludge Processing	\$ 400.00
Jones & Henry Laboratories, Inc.	Lab Testing	\$ 611.80
Hilty Office Supply	Misc. Office Supplies	\$ 86.92
COMDOC, Inc.	Copy Lease & Maintenance	\$ 0.61
COMDOC, Inc.	Copy Lease & Maintenance	\$ 13.05
Frontier	Telephone Service	\$ 100.90
Frontier	Telephone Service	\$ 51.61

Total Sewer **\$ 4,455.49**

Water 5101

Gearhart Plumbing & Heating, Inc.	Labor, Equipment & Materials	\$ 1,106.58
City of Toledo	Testing & Analysis	\$ 90.00
Maumee Supply, PLB, HT & Indus	Misc. Supplies	\$ 14.65
Nathan Schultze	Tubing for SWP	\$ 18.70
Feller, Finch & Associates	Water Service Mapping	\$ 2,342.00
Northwest Pools, Inc.	Hypochlorite Solution	\$ 199.90
MASI	Lab Testing	\$ 159.37
Hilty Office Supply	Misc. Office Supplies	\$ 86.92
COMDOC, Inc.	Copy Lease & Maintenance	\$ 0.61
COMDOC, Inc.	Copy Lease & Maintenance	\$ 13.06

Frontier	Telephone Service	\$	51.61
Frobose Market	Operating Supplies & Materials	\$	7.78

Total Water		\$	4,091.18
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Water 5703

Total Water 5703		\$	-
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Water 5701

Total Water 5701		\$	-
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Total for all Utilities		\$	86,205.07
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WATER

Nathan received two quotes for the double doors at the South Water Plant. The quote from Carter Lumber is \$1,053.00 and the quote from Gordon Lumber is \$808.00. We will be contacting Gordon to do the job.

Nathan has an email to Scott Strahley from RCAP to do a feasibility study for the new water tower project. There has been no response yet.

Concerning the Countyline Co-Op water line project, Steve Darmofal from Feller Finch will get the legal descriptions to Gretchen. From there she can forward the descriptions to Marsh so he can get the easements written.

The EPA needs to approve the Countyline Co-Op project plans before anything further can happen. The new line will go along Martin Avenue to the north side of the Legion ball field. From there, the plan is to bore under the railroad to the Countyline property. There will be a hydrant on the Countyline and Legion properties.

The cost estimate for the project is \$108,000.00. The majority of the costs of this project is boring under the railroad. At this point we don't know if more than one contractor will be involved. There will be a permit fee from CSX for boring under the railroad. Much discussion ensued.

Nathan gave an update on the South Water plant. Tonka came in again to do some adjustments.

A tour of the plant will be given on April 3rd at 6:00 p.m. for the Board and Council.

Nathan showed the Board and Jesicca the app he has on his phone that matches the computer at the plant. He can fix many problems from home without even coming back to the plant. More discussion ensued.

A discussion was also had about getting new smart phones for the guys (or paying a stipend for the guys to use their own). So many things can be done with this technology at the water and sewer plants.

SEWER - no report given

ELECTRIC

John called John Courtney, our electric consultant, about our electric rates and whether or not we should tweak them to accommodate the cost of a new worker. It will be \$3,000.00 - \$3,500.00 for him to do an analysis of the village. The last time this was done was 2014. The Board decided to discuss this with Tom before any decision is made.

No discussion was had on materials – John had not received them as of yet.

The Board spoke to two out of three references for our potential new hire. Chuck spoke to George Stahl from Bradner. Nothing negative was said about the candidate. Dean spoke with a Les Mintez. Mr. Mintez was very positive about the applicant.

The Board discussed starting pay. After much discussion, the new hire will start at \$26.00 and after a 90 day review will go to \$27.00. John will invite Mr. Ridner in for a second interview at 8:00 p.m. on Monday, April 3, 2017. Gretchen will get information from Sarah regarding insurance.

On another note, John asked the Mayor what the plans were for the Stine building in terms of electric. The Mayor explained the plan for the building. John said that to get everything up and running at this building it should cost about \$2,500.00. He will run power underground from the water plant as a temporary fix. Something can be made more permanent in the future.

The line truck is being repaired by Selking for \$1,600.00.

MISCELLANEOUS

With no further business to discuss, the meeting was adjourned at 8:30 p.m. The next meeting will be Monday, March 20, 2017 at 7:00 p.m.

President

Clerk
