

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
November 6, 2017**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Oberhouse and Clerk, Gretchen Densic. Also in attendance were Mayor Gordon Bowman, Bill Long and Jessica Sautter. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the 10/16/2017 meeting were approved with a motion by Dean and a second by Tom. There was 3 miscellaneous adjustment approved and there were no vacation/compensatory leaves approved.

The following bills were approved for payment:

**Board Of Public Affairs  
Bills being submitted for payment                      6-Nov-17**

**Electric 5301**

OMEGA JV5	Electricity/Principal/Interest	\$ 17,098.57
1000BULBS.Com	Repairs/Maintenance	\$ 211.09
Power Line Supply Co.	Gloves/Little Mule	\$ 711.90
John Courtney	Monthly Retainer Service	\$ 100.00
Eisenhour Motor Sales, Inc.	Repairs/Maintenance	\$ 59.25
Union Bank Co.	Collection of Utility Bills	\$ 10.00
Verizon Wireless	Cellular Broadband Service	\$ 25.86
Home Depot Credit Services	Misc. Supplies	\$ 52.54
Cardmember Services	Mutual Aid Expenditures/AMP Conference Hotel	\$ 635.89
Government Forms & Supplies	Office Supplies	\$ 64.48
Government Forms & Supplies	Office Supplies	\$ 331.68
Steve Firsdon	Gasoline	\$ 136.50
Unifirst Corporation	Uniforms	\$ 205.95
Cintas Corporation	Towels & Mats	\$ 6.79
COMDOC, Inc.	Copier Lease & Maintenance	\$ 23.49
COMDOC, Inc.	Copier Lease & Maintenance	\$ 32.61
COMDOC, Inc.	Copier Lease & Maintenance	\$ 15.44
AMP, Inc.	OSHA Training	\$ 91.80
CountyLine Co-Op	Misc. Operating Supplies & Materials	\$ 244.92
Staples Credit Plan	Misc. Office Supplies	\$ 127.02

**Total Electric**

**\$ 20,185.78**

**Sewer 5201**

Landry Sheets	Winter Weather Gear	\$ 75.00
Jones & Henry Laboratories	Lab Testing	\$ 775.80
Union Bank Co.	Collection of Utility Bills	\$ 10.00
Verizon Wireless	Cellular Broadband Service	\$ 25.86
Home Depot Credit Services	Misc. Supplies	\$ 130.09
Government Forms & Supplies	Office Supplies	\$ 64.47
Government Forms & Supplies	Office Supplies	\$ 331.66
Steve Firsdon	Gasoline	\$ 124.29

Unifirst Corporation	Uniforms	\$	46.56
Cintas Corporation	Towels & Mats	\$	6.79
COMDOC, Inc.	Copier Lease & Maintenance	\$	23.49
COMDOC, Inc.	Copier Lease & Maintenance	\$	32.61
COMDOC, Inc.	Copier Lease & Maintenance	\$	15.44
AMP, Inc.	OSHA Training	\$	91.80
CountyLine Co-Op	Misc. Operating Supplies & Materials	\$	48.92
Staples Credit Plan	Misc. Office Supplies	\$	127.02

<b>Total Sewer</b>		<b>\$</b>	<b>1,802.78</b>
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**Water 5101**

RMF Nooter	Balance for SWP Improvement	\$	21,323.74
MASI	Lab Testing	\$	528.26
Core & Main	Operating Supplies & Materials	\$	1,082.49
Watson Well Drilling	Well Abandonment at Rees Rd.	\$	925.00
NAPA Auto Parts	Misc. Supplies & Materials	\$	37.72
Brown Supply Co.	Misc. Supplies & Materials	\$	82.02
Union Bank Co.	Collection of Utility Bills	\$	10.00
Verizon Wireless	Cellular Broadband Service	\$	25.87
Cardmember Services	Industrial Drum Scale	\$	622.48
Government Forms & Supplies	Office Supplies	\$	64.47
Government Forms & Supplies	Office Supplies	\$	331.66
Steve Firsdon	Gasoline	\$	237.50
Unifirst Corporation	Uniforms	\$	46.56
Cintas Corporation	Towels & Mats	\$	6.79
COMDOC, Inc.	Copier Lease & Maintenance	\$	23.49
COMDOC, Inc.	Copier Lease & Maintenance	\$	32.61
COMDOC, Inc.	Copier Lease & Maintenance	\$	15.44
AMP, Inc.	OSHA Training	\$	91.80
CountyLine Co-Op	Misc. Operating Supplies & Materials	\$	155.59
Staples Credit Plan	Misc. Office Supplies	\$	127.02

<b>Total Water</b>		<b>\$</b>	<b>24,637.58</b>
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**Water 5703**

<b>Total Water 5703</b>		<b>\$</b>	<b>-</b>
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**Sewer 5704**

<b>Total Sewer 5704</b>		<b>\$</b>	<b>-</b>
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<b>Total for all Utilities</b>		<b>\$</b>	<b>46,626.14</b>
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Christina Yaniga, council member, discussed the Code Red System with the Board. Essentially this is a mass notification system that the Village can use for emergencies, water breaks, flooding etc. The contract would be for one year.

### **ELECTRIC - John**

The Pole Attachment Agreement was discussed with Mark Radabaugh from Amplex. The goal is to run fiber optic wire from the school to the water tower along Pine St. An engineering company will be coming to the Village very soon, hopefully before the first of the year, measuring poles. We will establish if we have to move anything after the engineering. Costs will be handled by Amplex.

The Board approved the purchase of meters from Anixter for \$560.00 and other supplies from Powerline Supply for \$556.00.

John has a doctor's appointment on November 17<sup>th</sup>. He's hoping they will allow him to return to light duty after this appointment.

The Board discussed Dean's letter of resignation. His last day is November 22<sup>nd</sup>. The position will be posted on Indeed.com and the Amplifier. It will also be put in The Blade, The Sentinel-Tribune and The Suburban Press. Wages will be listed as negotiable.

The Board also discussed contracting out with the City of Bowling Green two or three days a week.

### **WATER - Nathan**

The well at Northwest Park has now been abandoned. Also all the valves in the Village have now been cycled. Out of the 145 valves in the Village only 2 were not working – Martin/Bierley and Forrest/East.

Nathan and Jeff received a quote from Bergman for doing road patch work in the Village for \$10,465.00. They asked for three quotes but only received the one back. The Board approved the water department portion of the job but council will have to approve their portion.

### **SEWER - Landry**

Landry discussed that St. Rt. 105 was flooded after several inches of rain fell over the weekend. There may be a possibility that a tile may be broken. Also the Pisula's at 115 College Ave. had water in their basement coming up from the floor drain. Landry suggested they hire a company to take a look at the piping.

Landry and the Board also discussed the Village processing their own sludge in the future. The Village would probably want to some different sites to take a look at what they have.

The catch basin was replaced at the elevator

### **MISCELLANEOUS**

Gretchen will ask what fund the mutual aid reimbursement dollars will go into once it is received by the village.

With no further business to discuss, the meeting was adjourned at 8:20 p.m. The next meeting will be Monday, November 20, 2017 at 7:00 p.m.

President

Clerk

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