

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
January 3, 2017**

Mayor Bowman opened the January 3, 2017 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

**Roll Call:** Present as the regular meeting of council was Long, Campbell, Opelt, Rahe, Sautter and Yaniga. Others present Russel Eby, Ed Wozniak, Gene Steele, Carol Bailey, Sara Wensinic, Jordan Haynes, and the Clerk.

**Minutes:** Opelt moved and Rahe seconded to approve the minutes. Motion passed unanimously.

**Treasurer's Report:** Opelt moved and Long seconded to approve the bills in the amount of \$46,130.30. Motion passed unanimously.

**ORDINANCE 1560--ORDINANCE AUTHORIZING SALE OF THE 1988 PLOW TRUCK.** 3<sup>rd</sup> READING  
Campbell moved and Yaniga seconded to approve Ordinance 1560. Motion passed unanimously.

**RESOLUTION 741—RESOLUTION APPROVING THE DRAFT ADOPTED AMENDED WOOD COUNTY SOLID WASTE MANAGEMENT PLAN.** 3<sup>rd</sup> READING  
Rahe moved and Opelt seconded to approve Resolution 741. Motion passed unanimously.

**Mayor:**

Mayor discussed the zoning inspector and replacement. Mayor introduced Sara Wensinic as the potential candidate for the zoning inspector position. Sara added that she currently lives by Custar and has several zoning inspector positions in Liberty Township, Custar and Milton. Mayor asked council to move forward and offer Sara the Zoning Inspector position. Long stated that he would like to postpone until the next meeting giving time to call Sara's references.

Mayor stated that he has received correspondence from EPA about the mosquito grant that is a partnership with Wood County Health District.

Mayor reported that he has been in contact with Jacob Booms who is the Eagle Scout that will be doing projects for the village such as rebuilding the picnic tables and new towel racks for the pool. Mayor stated that the Boy Scout Council has also asked Jacob to add the painting of the shed to his list. Jacob will be gathering donations to fund these projects.

Mayor reported that the Wood County Mayor Association will be holding their 25<sup>th</sup> annual dinner on January 25<sup>th</sup> located at the Pemberville Legion and would like to extend the invitation to council. Mayor added the village will be paying for the dinner.

Mayor announced that the Wood County Dog Warden will be here at Town Hall for dog licenses on Wednesday, January 18<sup>th</sup> from 1:00 p.m. to 4:00 p.m.

**Long:**

Long stated that he has nothing to report on BPA because they are currently holding their meeting during council.

Long stated that the Planning Commission cancelled their December meeting due to no agenda.

Long stated that Bourdo did a nice job on snow removal. Long asked Bourdo that when they are plowing the church if he could straight blade it and place the snow elsewhere. Bourdo stated that he will make sure that is done on all future snow removals.

**Campbell:**

Campbell stated that in everyone's folder is a mailbox replacement policy that he would like to get approved. There was a little discussion about the policy as it is written and the changes needed. Campbell moved and Long seconded to approve the Mailbox replacement policy with the few requested changes. Motion passed unanimously.

**Sautter:**

Sautter reported that the Finance Committee met tonight with nothing major to report. Sautter stated that she would like to combine the Finance and Personnel meeting on January 17<sup>th</sup>

Sautter reported that Stephanie Miller with Tree City has been in contact with John Lockard about a site for planting trees. Sautter stated that the Mayor and Lockard have been talking about this. Sautter added that this is a 5 year program with classes and different programs. Northwest Park is not a deal breaker if they cannot use that site due to the well field.

**Yaniga:**

Yaniga asked about the process of hiring the zoning inspector and if this should be going through the Personnel Committee. Mayor clarified that he makes the appointment and recommendation to council of his choice and Council votes to accept or deny.

**Guests:**

Carol Bailey asked about the handicap sign for Main St. during her events. Jeff will look into a portable sign that can be moved when needed. She asked about placing a permanent sign located in front of the second ramp located by the tree on Main St. Mike Marsh added that you cannot place a sign without painting a designating it as a permanent handicap parking location. He added that once you do that then ADA Compliance must be followed.

Carol stated that she has an issue with the cleaning again. She added that the floors are always full of salt and feels this leaves an impression on those who come into Town Hall. She stated that the floors are clean now and she don't know who did it, but they should be cleaned all the time. Clerk stated that she had mopped prior to the meeting tonight. There was discussion about Marcy and the Mayor stated that he needs to be relieved of his duties that this is an ongoing issue. The clerk stated that this was the first time that Marcy has called off since our previous issues back in September and feels this needs some further investigation as to why a replacement was not sent when Marcy called off like it had been discussed with Wood Lane back in September. It was asked that the clerk have time to call Wood Lane and find out if this was an issue with Wood Lane not following through or if this was in fact an issue with Marcy.

Gene Steele has a few things he wants to bring up. First the issue with cleaning. Steele feels this should be on Lands and Buildings and not the clerk. Second the police box located outside of the police station has not been fixed. Mayor stated that he will ask John Lockard if he has looked at this Third, ADA ramps and water that will not drain on Walnut Street.

Gene also spoke on the Zoning Inspector position and stated that he has lived here for 30 years and has vested interest in the residents and the village and feels it would be better to have a zoning inspector from inside the village. There was discussion on examples that Gene has helped someone with zoning issues.

Mayor Bowman adjourned the meeting at 8:10pm.