

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
July 2, 2018**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte and Tom Mauk. Also in attendance were Gordon Bowman, Sue Rahe , Nathan Schultze, John Lockard and Cindy Winfrey. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the 06/18/2018 meeting were approved with a motion by Tom and a second by Chuck. There was 1 vacation/compensatory leave approved.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment 18-Jun-18**

Electric 5301

AMP, Inc.	Electricity	\$ 65,185.61
OMEGA JV2	Electricity	\$ 482.01
Airgas	Nitrogen Cylinder	\$ 57.94
Staples Credit Plan	Misc. Office Supplies	\$ 12.72
Treasurer, State of Ohio	UAN Fees	\$ 213.75
Frontier	Telephone Service	\$ 53.91
Comdoc	Copy Lease & Maintenance Fee	\$ 24.60
Steve Firsdon	Gasoline	\$ 95.17
Comdoc	Copy Maintenance Fee	\$ 23.66

Total Electric	\$ 66,149.37
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Sewer 5201

Ferguson Waterworks	Misc. Operating Supplies	\$ 1,247.67
Ohio Pump	NEMA Starter Size, Cutler Hammer	\$ 260.00
Bay Tractor & Turf	Parts for X720	\$ 86.18
Staples Credit Plan	Misc. Office Shpplies	\$ 12.72
Treasurer, State of Ohio	UAN Fees	\$ 213.75
Frontier	Telephone Service	\$ 53.91
Frontier	Telephone Service	\$ 114.84
Comdoc	Copy Maintenance Fee	\$ 23.66
Comdoc	Copy Lease & Maintenance Fee	\$ 24.60
Steve Firsdon	Gasoline	\$ 164.03

Total Sewer	\$ 2,201.36
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Water 5101

MASI	Lab Testing	\$ 693.86
Maumee Supply, PLB, HT & Ind.	Misc. Supplies & Materials	\$ 3.50
Bonded Chemicals, Inc.	Caustic Soda	\$ 322.00
Ohio CAT	Compressor	\$ 12,500.00
Ferguson Waterworks	Misc. Operating Supplies	\$ 454.52
Staples Credit Plan	Misc. Office Supplies	\$ 12.72
Treasurer, State of Ohio	UAN Fees	\$ 213.75

Frontier	Telephone Service	\$	53.91
Frobese Market	Gasoline & Supplies	\$	26.73
Comdoc	Copy Maintenance Fee	\$	23.66
Comdoc	Copy Lease & Maintenance Fee	\$	24.60
Steve Firsdon	Gasoline	\$	292.00
Total Water		\$	14,621.25

Water 5703

Total Water 5703	\$	-
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Sewer 5704

Total Sewer 5704	\$	-
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Total for all Utilities	\$	80,770.62
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SEWER

WATER

Chuck put the Feller Finch contract for south water loop on hold until next meeting, since Dean was not present. At the July 16, 2018 meeting, all board members should be in attendance to discuss and sign the contract.

Sarah Enright, of 643 Water St. came to the meeting to discuss what she perceives to be a water run off problem from the street, every time it rains. Water will stand in her yard and driveway with no way to drain off. She has contacted Mike Marsh for his opinion on what if anything the Village of Pemberville should do to correct this problem. Chuck had a few ideas of ways Sarah could fix this problem. She did not appear eager to try any of his ideas. She feels that the Village should put in a Catch Basin in by her driveway before the street is resurfaced. Chuck told her that he would take a look at her property and look at maps of the area to see what the layout of drainage is in that area. The Board also suggested that she take this problem to the Street Committee. Mayor volunteered to take the lead on getting information together and making sure Sarah is kept up to date on all information. Discussion ensued.

Nathan Schultze reported to the Board that he had sent a letter to the EPA asking for their exact testing locations before we begin testing at the Northwest Property. Nathan also reported that no grant money is available for the fence that the Board wants put up on this property to prohibit parking, etc. He has quotes for the fence install.

1. Fremont Fence: \$ 6.65 per foot for 2 rail fence. No concrete is included.
2. Adkins Fence: \$ \$ 7.84 per foot for 2 rail. Posts will be set in concrete.

Board wants to use Fremont Fence, but want concrete at end posts and gate. Fence MUST be installed before the Fair. If Fremont Fence cannot make this deadline, then Nathan is to try Adkins Fence. Tom Mauk motioned to use Fremont Fence, Chuck second the motion, motion carried.

Water tower inspections by Midco: Cindy was told to put into minutes for next meeting. Chuck told Nathan that they will make a decision at the next meeting for sure, so he will be able to get on their schedule.

Chuck presented a packet from Caterpillar for pricing a new backhoe. He wants us to consider this pricing if and when it is decided to go ahead and purchase a new backhoe. Discussion ensued.

ELECTRIC

Sue Rahe requested that she be able to discuss with the Board the Utility Clerk position. She asked what, if any, participation the Board would like to have in the hiring of someone to fill this position. Chuck stated that the Board wants to look at all resumes and be involved in the interviews. Sue recommended that the Board wait on attending a personnel meeting until the help wanted ads have run, and all resume's have been received.

Andrew Arlt gave his resume for the Electrician Position. While he is young, John feels that with working/training with him, he should be able to handle things, in time. John's plan is to retire in January, 2019, take the mandatory 2 or 3 months off required by OPERS, then come back as part time, with the Village paying his health insurance. Andrew was interviewed by the Board, after he left the meeting it was decided to call another meeting next Monday night, July 9, 2018, to meet with him again, when all the BPA Board Members could be present. Chuck requested copy of the Benefit Package for Andrew before they meet with him on the 9th.

MISCELLANEOUS

Minutes from 6/18/18 meeting were accepted and signed.

With no further business to discuss, the meeting was adjourned at 9:20 p.m. The next meeting will be Monday, July 16, 2018 at 7:00 p.m.

President

Clerk
