

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
May 19, 2020**

Mayor Carol Bailey opened the May 19, 2020 virtual Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the regular meeting of Council were Rahe, Angel, Jacobs, Long, Madaras, and, St. Louis. Others present were, Bob Kuhlman, Gene Steele, Tom Mauk, Greg Gonyer, Patrick Miller, Eric Campbell, Ed Wozniak, and the Clerk.

Minutes: Angel moved and Rahe seconded to approve the minutes from the May 5, 2020, meeting. Motion passed unanimously.

Treasurer's Report: Rahe moved and Long seconded to approve the bills in the amount of \$584.66. Motion passed unanimously.

ORDINANCE 1594: ORDINANCE AMENDING ORDINANCE NUMBER 1550 ESTABLISHING A REQUIREMENT FOR SIDEWALK CONSTRUCTION/REPAIR PERMIT. 2nd Reading

ORDINANCE 1595: ORDINANCE AMENDING ORDINANCE NUMBER 1552 CONCERNING THE AMOUNT OF REIMBURSEMENT FOR REPAIRS/REPLACEMENT OF EXISTING SIDEWALKS. 2nd Reading

Rahe stated that Kuhlman has reviewed the Ordinance with the changes of adding the Zoning Inspector and or Street Department to access and issue permit.

Police Report:

Mayor stated the department had experienced some phone line malfunctions where the non-emergency calls were not efficiently transferring to Bowling Green Sheriff's. Mayor stated the issue has been resolved.

Mayor stated the speed trailer will soon be utilized throughout the Village. Mayor stated the Chief originally thought the speed trailer would cost approximately \$2,000 to \$3,000 to fix. However, it ended up being the battery.

Guest:

Mayor diverted from the agenda to discuss the Village baseball diamond. Mayor stated it is her responsibility to be fiscally responsible. Mayor stated that Northwood, Genoa, and Gibsonburg have pulled all outdoor sports. St. Louis stated he had spoken to other communities and insurance is their first concern. There was much discussion regarding the Eastwood Softball and Baseball Association and their potential plan, while following the guidelines presented by the Governor, should they be allowed to play this season. Patrick and Greg stated they do not have a plan yet, but wanted to hear Council's thoughts. Mayor stated her thoughts in order to make this work would be to release the Village of any and all liability and have signage reminding individuals of the social distancing requirements. The ESBA would need to rent port-o-pots and maintain them. They would need to take all precautions and monitor them, with the understanding that if the Village thought it was not being done, then the Village would shut them down. Mayor asked Council for their thoughts. Madaras stated he read a document and as a Coach himself, there are a number of hoops to jump through, such as every practice the Coach in charge has to take temperatures, the players must complete a general health form and that form must be made available on-line. Angel stated his concern was more along the liability side of things even if waivers are signed. Angel stated ESBA has a mountain to climb before Council can make a decision to allow the use of the Village baseball diamond. Mayor stated it does not seem promising unless ESBA can show what steps they will take. After further discussion Council decided to table the decision until June unless something changes. Greg asked if they could do work on the fields if they end up not being allowed to play. Mayor and Council are open to that.

Zoning Inspector Report:

Campbell stated he met with Kuhlman about zoning and the first thing to look at is enforcement.

Council Reports:**Rahe:****Street Committee:**

Rahe stated the Street Committee met last Thursday. Rahe stated the committee discussed with the street employees, their job expectations and what is expected of them.

Rahe stated the committee briefly discussed the potential hiring of summer help again this year and have decided not to hire a part-time worker for mowing. Rahe stated they do not expect that to change.

Brush Pick-up: Rahe stated the committee went over the last brush pick-up and the numerous complaints that had been received. Rahe stated the next brush pick-up should be better.

College Ave. Road Improvement: Rahe stated the opening of bids for the College Ave. Road Improvement project had taken place today at the Court House. Rahe stated three contractors submitted bids with the highest bid of \$698,680 and the lowest bid of \$609,851. Rahe stated Feller Finch will be reviewing all the bids and will likely recommend awarding the project to Bauer's Asphalt and Paving. Rahe stated the next step would be putting together a third party agreement due to grant funds. Mauk stated there are 10 locations along College Ave. where the old waterlines are intersecting or in close proximity to the new waterlines and BPA had approved for the contractor to remove those old waterlines. Mauk asked Rahe if she knew when the road replacement project would take place. Rahe stated she did not have a set date but expected it to be completed by the end of August. Rahe stated the removal of the waterlines will need to be done prior to the road construction. Mayor stated she received an email from the BPA Clerk confirming the old water lines would be removed within 2 weeks, weather permitting. Long stated that Nathan continues to back fill College Ave with stone.

Speed Study: Rahe stated she and Mayor have completed everything for the speed study. Rahe will put everything together and submit the speed study this week.

Angel:

Angel thanked councilman St. Louis for the work he has done during COVID19.

Angel stated the time has come where Council needs to decide what they are going to do with Oberhouse Park so that it is not discussed on a regular basis. Council briefly discussed the property and its intended purpose when it was gifted to the Village, maintaining the property, and returning the property. Kuhlman stated he may have some information regarding that transaction. Kuhlman will look into it and let Mayor Bailey know.

Angel stated that Feller Finch appears to be dropping the ball a lot since Steve Darmofal left. Angel stated there had been meeting dates changed and no notification given to the Street Committee Chair. Rahe continued to state she had learned through the former engineer of Feller Finch that the pre-bid meeting originally scheduled for last Tuesday, had been cancelled and rescheduled. Rahe stated she had not been notified by Dave Steiner from the County or Feller Finch. Rahe stated when she received the shared email from Mayor Bailey, she reached out to Feller Finch and asked to confirm the change and received no response. Council discussed further and decided to have the Mayor contact Don Feller and schedule a meeting to discuss Council's concerns.

Jacobs:

Jacobs stated they had their first Flood Meeting of 2020. Jacobs stated they discussed the need of a Flood Administrator and asked if the Mayor would be willing to take on the role. The committee made that recommendation. Mayor accepted.

Jacobs stated the committee had a lot of brain storming conversations with what they would like to accomplish. Jacobs stated that at some point they will like to discuss guidance and funding.

Long:**BPA:**

Sewer: Long stated BPA discussed pools and the one-time sewer credit that is given when a resident fills their pool and to make sure residents are aware of that credit.

Long stated interviews have been scheduled for the Utility Assistant position.

Electric: Long stated the electrical issue at Riverview Antiques has been fixed.

Planning Commission: Long stated there is a Planning Commission meeting tomorrow night at 7:00pm.

Madaras:

Tree Committee: Madaras stated the Tree Committee meeting has been moved to June. Madaras stated the plan is to meet and walk sections of town and look for things that need to be done and then communicate with Bourdo in terms of what is the Village's responsibility or if they need to speak to the private land owner. Madaras will notify the Clerk once a firm date is set.

5-Miler: Madaras thinks it is still possible to have the 5-mile race. Madaras stated August 21st would be the date. Madaras spoke to the Legion Auxiliary and they are considering having something called Fair Food Friday in which the Auxiliary can generate funds by selling their traditional fair food right from the Auxiliary stand, while meeting whatever new guidelines are in place. They can in turn, utilize the same coupon system they have in the past with the 5-mile race. Madaras thinks they need to make a decision by July 1st. Madaras feels there will be more guidance from the Governor by then. Madaras stated Dave's Running is on board and could print t-shirts in a moment's notice. Madaras stated opening up the registrations is easy to do. Madaras stated he does not want to give up yet.

St. Louis:

Park and Recreation Committee:

Volunteer Park: St. Louis stated he was approached by a resident with an idea of doing a community garden at Volunteer Park. St. Louis stated the conversation was mostly around the fact they would like to create it in connection with the food pantry, with the idea people could work there and give the excess fruits and vegetables that they grow to the food pantry so they have fresh vegetables. St. Louis stated this is an idea phase and explained to them they would need a good solid plan.

Oberhouse Park: St. Louis stated there has been clarification of Gene Steele's role and he has signed a waiver to use Oberhouses' bush hog to pull some of the dead trees out of Oberhouse Park. St. There was discussion regarding time and money spent to keep the park clean, what and how the Village plans to continue maintaining the property or if the Village wants to relinquish ownership back to the original owners. Mayor stated Council needs to discuss and decide prior to spending the grant money. Madaras moved and St. Louis seconded to approve the agreement of using North Branch Nursery's bush hog. Motion passed unanimously.

Lands & Buildings:

Animal Shelter: St. Louis stated there had been discussion about moving forward with the possible acquisition of the building. Mayor stated the RLF funds have cleared the county and it's in Columbus on someone's desk waiting for work to resume. Mayor stated her understanding from speaking to Mr. Hirzel is the paperwork has been drawn up by Eastman & Smith to transfer the property to ECIC. However, Union Bank does not think they want to give the property up out of the bankruptcy. Mayor stated she sent a letter to the bank president expressing what the plan would be if property is obtained. Mayor stated she expressed the condition of the building and the threat it is to the Village. Mayor requested in the letter to have a conversation with him. St. Louis questioned a time line. Mayor stated the only time line she is concerned about is that the building is currently for sale. Mayor stated she does not want the building to sit in the condition it is for another 2 or 3 years and feels it would take a substantial amount of money to restore.

810 E. Front St.: St. Louis stated they discussed the language for the sale of the property. Long asked Kuhlman if he looked into the easement. Kuhlman stated the easement will stay there because it services the Rife's property as well. Long asked if the storm drain services their property. Kuhlman stated he was told it was possibly sanitary sewer that is tied into it. Further discussion took place about the easement and maintaining of the line.

Mayor:

Mayor stated the main goal is to place the ad for the sale of 810 E. Front St.

Mayor stated she forwarded a quote to Council to codify the Village ordinances and would like Council to review and discuss in the near future.

Mayor stated she has ordered gloves and masks for the Village employees. Hand sanitizer and dispensers have been ordered but only half of the sanitizer was received.

There was a brief discussion about opening the office back up. After further discussion Council stated it will be left the office staff to determine.

Discussion about future council meetings took place. It was decided Council will continue using zoom through the month of June.

Mayor stated there will be a parade on Tuesday, May 26th at 5:30pm. The parade will be all of Eastwood teachers to wave at the kids.

Guests

Gene Steele:

Gene discussed Oberhouse Park and asked if the street department could go and cut some of the larger dead trees so that he can drag them closer to the opening.

Mayor Bailey adjourned the meeting at 9:19 P.M.