

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
April 20, 2020**

Present at the regular meeting of the Board of Public Affairs were President Dean Krukemyer, Tom Mauk, Chuck Schulte, Clerk Melody Siebenaler, Mayor Carol Bailey, Bill Long. Dean Krukemyer called the meeting to order at 7:03 p.m. virtually via ZOOM. The meeting was held virtual due to the Covid -19 epidemic. Tom Mauk motioned to approve minutes from April 6, 2020. Chuck Schulte seconded the motion. Vote passed.

The following bills were approved for payment:

**Board Of Public Affairs  
Bills being submitted for payment      Apr 20, 2020**

<u>Electric 5301</u>		
O.E. MEYER CO	LARGE & SMALL CYLINDER RENTAL	\$ 6.82
AIRGAS GREAT LAKES	NITROGEN CYLINDER RENTAL	\$ 128.67
AMP, INC.	ELECTRICITY	\$ 69,695.20
AMP, INC.	OMEGA JV5-PRINCIPAL	\$ 6,422.73
AMP, INC.	OMEGA JV5-INTEREST	\$ 500.00
FRONTIER	TELEPHONE SERVICES	\$ 65.73
COMDOC, INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 25.77
COMDOC, INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 11.25
STAPLES CREDIT PLAN	MISC OFFICE SUPPLIES	\$ 22.55
	Total Electric	\$ 76,878.72
<u>Sewer 5201</u>		
D & K TRANSPORT, INC.	SLUDGE HAULING	\$ 400.00
JONES & HENRY LABORATORIES	LAB TESTING	\$ 767.90
FRONTIER	TELEPHONE SERVICES	\$ 65.73
FRONTIER	TELEPHONE SERVICES	\$ 119.04
COMDOC, INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 25.77
STAPLES, INC.	MISC OFFICE SUPPLIES	\$ 22.56
COMDOC, INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 11.25
	Total Sewer	\$ 1,412.25
<u>Water 5101</u>		
PERRYSBURG AUTO MALL	PURCHASE OF PICKUP TRUCK	\$ 38,000.00
MASI	LAB TESTING	\$ 609.90
ADKINS SANITATION, LTD	HYDRO-WATERLINE	\$ 875.00
ADKINS SANITATION, LTD	AFTER HOURS	\$ 100.00
NATHAN SCHULTZE	SEAT COVERS	\$ 295.32
NATHAN SCHULTZE	FLOOR MATS	\$ 222.45
NATHAN SCHULTZE	STEP BARS	\$ 247.16
SHELLY MATERIALS, INC.	STONE FOR WATER DEPT	\$ 127.26
FRONTIER	TELEPHONE SERVICE	\$ 65.73
COMDOC, INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 25.77
COMDOC, INC.	COPIER LEASE, MAINTENANCE & SUPPLIES	\$ 11.25
STAPLES CREDIT PLAN	MISC OFFICE SUPPLIES	\$ 22.56
	Total Water	\$ 40,602.40
<u>Water 5703</u>		

<b>SHELLY MATERIALS, INC.</b>	<b>STONE TO MAINTAIN COLLEGE AVE. WATER</b>	<b>\$ 326.34</b>
	<b>Total Water 5703</b>	<b>\$ 326.34</b>
<b>Total for all Utilities</b>		<b>\$119,219.71</b>

**SEWER- Landry Sheets**

Not in attendance

**WATER-Nathan Schultze**

Not in attendance

**ELECTRIC –Jeff Barres**

Not in attendance

**MISCELLANEOUS**

15 payment approvals.

Miscellaneous adjustments (1 corrected invoice-Frobose Meat Market)

The Clerk notified the Board that will only need Dean Krukemyer’s signature on payment checks and misc. adjustment due to COVID-19 and not meeting in person.

Chuck Schulte said he had spoken with Landry Sheets regarding a pump blowing the circuit breaker. Clerk stated Landry had requested and received quote for (1) new Shinmaywa 2 HP, 230 Volt, 3 phase, 1750 RPM pump from Ohio Pump at cost of \$4850.00 along with metal to metal sealing flange at cost of \$350.00 with freight cost additional to both items. This pump would be installed at the Bierley Pump Station and the pump that is removed would be rebuilt. This would allow the Sewer Department to have a spare pump on hand if needed. The Board discussed and Chuck motioned to approve the purchase of the Shinmaywa pump and metal sealing flange from Ohio Pump at cost of \$5200.00 plus freight, Tom seconded motion. Purchase approved by all Board members.

Landry also received a quote from Ohio Pump for the installation of pump run lights on the main pump station. Qty 1 amber light (for 15HP pump) at cost of \$45.00, Qty 1 green light (for 50 HP pump) at cost of \$45.00 and Qty 3 aux contacts for starters at cost of \$40.00 each (Total Parts Cost \$210.00) in addition to parts the quote included Qty 9 field labor hours (2 men) @ \$145.00/hr. (labor to install lights on top of panel, install aux contacts, wire and test operation- labor includes travel time) totaling \$1305.00 plus additional 320 miles travel @\$1.00/hr. totaling \$320.00. The total quote for parts, labor and mileage is \$1835.00 not including freight. Tom Mauk motioned to approve purchase/installation of pump station run lights at a cost of \$1835.00 plus freight. Chuck seconded the motion. Board approved purchase/installation of pump run lights.

Chuck stated he thought the contractor who did the College Ave. Waterline landscaping/concrete restoration work did not restore the landscaping evenly and he has issue with where sidewalks cross the roads. He asked the other Board members to check out the completed work and see what they thought.

Tom Mauk mentioned that he had been contacted by Nathan Schultze regarding the College Ave. Waterline Project and possible additional charge for the removal of the old waterline where it crosses under new waterline in the intersections. Apparently, the engineering plan/contract is vague regarding this and Nathan is concerned the old waterline could cause problems with the new waterline in the future. There was \$1000.00 cost built-in to the plans; the contractor is saying will cost \$6500.00 to remove the old waterline. The Village will need to cover the additional \$5500.00. The Board discussed pros/cons to removing/leaving the waterline and Board approved additional cost of \$5500.00 to have the

old waterline removed. Chuck stated he would like the waterline removal at cost of \$5500.00 in writing. The Clerk will notify Nathan of the Board approval and request that it be in writing.

The Clerk informed the Board that Landry received the warranty information from Innovaliner regarding the product and workmanship that the Board had requested. Innovaliner provides a 1 year product warranty and 2 years workmanship warranty. Landry also has a sample of the product for the Board to check out. Chuck stated that Landry has spoken with Bowling Green and they have had no problems with the product in last 20 years.

It was mentioned the area of Elm St. needs additional stone. The Clerk will notify Nathan of this need.

The Clerk asked Dean Krukemyer if he and Jeff Barres had discussed recently the electrical easements needed to supply Pember Grove. Dean stated he has not spoken with Jeff regarding this matter in a couple weeks. The Clerk will notify Jeff that he needs to speak with Dean in near future regarding this matter.

**With no further business to discuss, the meeting was adjourned at 7:25 p.m. The next meeting will be Monday May 4, 2020 at 7:00 p.m.**

**President**

**Clerk**

---