

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
September 16, 2019**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Tom Mauk, Dean Krukemyer, Clerk Melody Siebenaler, Bill Long, Mayor Bowman, Jeff Barres, Tom Oberhouse, Carol Bailey, Ben Meyers. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Tom Mauk motioned to approve minutes from September 3, 2019, Dean Krukemyer seconded the motion. Vote passed.

The following bills were approved for payment:

**Board Of Public Affairs  
Bills being submitted for payment                      Sept 16, 2019**

<b>Electric 5301</b>		
M.R. MEYER ELECTRICAL CONTRACTING	ELECTRICAL PANEL REPLACEMENT AT PO	\$ 1,146.43
AMP, INC.	ELECTRICITY	\$ 83,807.48
AMP, INC.	OMEGA JV5-PRINCIPAL	\$ 6,420.98
AMP, INC.	OMEGA JV5-INTEREST	\$ 500.00
O.E. MYER CO	OPERATING SUPPLIES & MATERIALS	\$ 6.82
AIRGAS	NITROGEN CYLINDER RENTAL	\$ 57.94
UNION BANK CO.	UTILITY BILL COLLECTION	\$ 10.00
STAPLES CREDIT PLAN	MISC. OFFICE SUPPLIES	\$ 15.33
STAPLES CREDIT PLAN	MISC. OFFICE SUPPLIES	\$ 42.14
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 3.13
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 70.13
TREASURER, STATE OF OHIO	4TH QUARTER 19 UAN FEES	\$ 237.00
COMDOC, INC.	COPIER LEASE, USAGE, MAINTENANCE	\$ 25.77
COMDOC, INC.	COPIER LEASE, USAGE, MAINTENANCE	\$ 19.72
STEVE FIRSDON	GASOLINE	\$ 44.00
FROSBOSE MARKET IGA	FUEL & SUPPLIES	\$ 52.18
COUNTYLINE CO-OP, INC.	MISC OPERATING SUPPLIES & MATERIALS	\$ 54.47
FRONTIER	TELEPHONE SERVICES	\$ 66.30
	<b>Total Electric</b>	<b>\$ 92,579.82</b>

<b>Sewer 5201</b>		
LANDRY SHEETS	HOTEL FOR OUT-IN-BAY CONFERENCE	\$ 143.88
LANDRY SHEETS	MILLER FERRY FOR CONFERENCE	\$ 15.00
LANDRY SHEETS	MILEAGE REIMBURSMENT	\$ 50.60
UNION BANK CO.	UTILITY BILL COLLECTION	\$ 10.00
STAPLES CREDIT PLAN	MISC. OFFICE SUPPLIES	\$ 15.34
STAPLES CREDIT PLAN	MISC. OFFICE SUPPLIES	\$ 42.15
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 3.12
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 32.93
TREASURER, STATE OF OHIO	4TH QUARTER 19 UAN FEES	\$ 237.00

COMDOC, INC.	COPIER LEASE, USAGE, MAINTENANCE	\$ 25.77
COMDOC, INC.	COPIER LEASE, USAGE, MAINTENANCE	\$ 19.72
STEVE FIRSDON	GASOLINE	\$ 128.22
FROSBOSE MARKET IGA	FUEL & SUPPLIES	\$ 10.44
COUNTYLINE CO-OP, INC.	MISC OPERATING SUPPLIES & MATERIALS	\$ 95.83
FRONTIER	TELEPHONE SERVICES	\$ 66.29
FRONTIER	TELEPHONE SERVICES	\$ 119.42
	<b>Total Sewer</b>	<b>\$ 1,015.71</b>
<b><u>Water 5101</u></b>		
MASI	LAB TESTING	\$ 474.98
BONDED CHEMICALS	CAUSTIC SODA 25% DIAPHRAGM	\$ 1,484.73
CORE & MAIN	TOUCHREADER	\$ 690.23
UNION BANK CO.	UTILITY BILL COLLECTION	\$ 10.00
STAPLES CREDIT PLAN	MISC OFFICE SUPPLIES	\$ 15.34
STAPLES CREDIT PLAN	MISC OFFICE SUPPLIES	\$ 42.15
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 3.12
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 94.03
TREASURER, STATE OF OHIO	4TH QUARTER 19 UAN FEES	\$ 237.00
COMDOC, INC.	COPIER LEASE, USAGE, MAINTENANCE	\$ 25.77
COMDOC, INC.	COPIER LEASE, USAGE, MAINTENANCE	\$ 19.72
STEVE FIRSDON	GASOLINE	\$ 140.29
COUNTYLINE CO-OP, INC.	MISC OPERATING SUPPLIES & MATERIALS	\$ 79.99
FRONTIER	TELEPHONE SERVICES	\$ 66.29
	<b>Total Water</b>	<b>\$ 3,383.64</b>

**Total for all Utilities \$ 96,979.17**

**SEWER- Landry Sheets**

Nothing to Report

**WATER-Nathan Schultze**

Nothing to Report

**ELECTRIC –Jeff Barres**

Jeff asked the Board to approve purchase of electrical supplies for the Pember Grove Subdivision. He had presented the quotes few meetings ago. He needs to order transformers and pads. Ben Meyer questioned whether use of vaults would be better than pads. He is helping Jeff with installation of the electrical connection for Pember Grove. Ben stated that pads will settle and become uneven and vaults are more user friendly. After discussion Board agreed to purchase vaults not pads. Jeff will get quotes for vaults, Ben stated approximate costs is \$450.00 for each vault. Board agreed to purchase 11 transformers (5 - 50KVA and 6 - 37.5 KVA), 13 secondary boxes from Pepco. The cost of 50KVA \$1492.00 and 37.5 \$1346.00, secondary boxes \$55.00. The transformers are brand new and have 1 year warranty. Ben Meyer is working with Jeff and will provide the trenching, pipe and labor to install electric infrastructure to Pember Grove at a cost of \$16,000.00. Discussion ensued and the Board approved the cost of \$16,000.00. Tom Oberhouse is to cover the cost of the trenching at cost of \$1.00/ft. for 4500'. Vaults will be purchased from the supplier with the lowest bid and earliest availability. Jeff stated he would install 4' of pipe and wire out of transformers and the building contractor would connect at that point (to

avoid any damage to the transformers). Jeff stated would need possible easement to run electrical service to Pember Grove from Front St., Dean will go with Jeff to speak with Javier Paredes regarding possible easement on his property.

**MISCELLANEOUS**

Tom Oberhouse questioned whether should have streetlights in the boulevard at the entrance to Pember Grove, apparently none were not placed on original plans. Board discussed and agreed should have some lighting in the area. Jeff will determine placement and order needed supplies. Tom will pay for the costs of the streetlights. Tom will check with former Village electrician, John, and inform Jeff what type of lights to get quotes for. Tom gave update on the construction of Pember Grove, he stated the waterline is to be completed this week, sewer line is finished, and the retention pond is done. Construction of the roadways to begin this week.

Bill Long will speak with Frontier regarding removing the pole located at Maple & Front Streets.

Clerk presented information received from Steve Darmofal regarding E. Front St. Waterline project and Reardon property flooding issue. Board will review all information and compile list of questions for the Clerk to forward to Steve prior to him coming to a future meeting.

**With no further business to discuss, the meeting was adjourned at 8:20 p.m. The next meeting will be Tuesday September 30, 2019 at 7:00 p.m.**

**President**

**Clerk**

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