

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
April 15, 2019**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Mauk, Clerk Melody Siebenaler, Nathan Schultze, Jeff Barres, Landry Sheets, Bill Long, Steve Darmofal. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Chuck requested April 1, 2019 minutes change to reflect correct language regarding replacing Amplex poles. All agreed.

Tom Mauk motioned to approve amended minutes from April 1, 2019, Dean Krukemyer seconded motion. Vote passed.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment** **April 15,
2019**

<u>Electric 5301</u>		
AMP, INC.	ELECTRICITY	\$ 76,383.00
AMP, INC.	OMEGA JV5-PRINCIPAL	\$ 6,420.98
AMP, INC.	OMEGA JV5-INTEREST	\$ 500.00
ANIXTER	METER C1S	\$ 180.00
JOHN COURTNEY	MONTHLY ELECTRIC CONSULT RETAIN	\$ 100.00
AIRGAS GREAT LAKES	NITROGEN CYCLINDER RENTAL	\$ 57.94
UNION BANK CO.	UTILITY BILL COLLECTION	\$ 10.00
FRONTIER	TELEPHONE SERVICE	\$ 65.28
AMP, INC.	OSHA TRAINING	\$ 93.65
TREASURER, STATE OF OHIO	2017-2018 FINANCIAL AUDIT	\$ 1,380.68
TREASURER, STATE OF OHIO	QUARTERLY UAN FEES	\$ 237.00
COMDOC, INC.	COPIER USAGE, MAINTENANCE & SUPPLIES	\$ 23.95
STAPLES CREDIT PLAN	MISC. OFFICE SUPPLIES	\$ 62.28
STEVE FIRSDON	GASOLINE	\$ 84.50
COUNTYLINE CO-OP, INC.	OPERATING SUPPLIES & MATERIALS	\$ 44.97
	Total Electric	\$ 85,644.23

Sewer 5201		
ADKINS SANITATION, LTD	VAC CON / TELEVISIONING LINES	\$ 1,400.00
CONTROL ASSOCIATES	ANNUAL CALIBRATIONS WASTEWATER TRE	\$ 948.00
JONES & HENRY LABORATORIES, INC	LAB TESTING	\$ 629.30
EISENHOUR MOTOR SALES, INC.	REPAIRS & MAINTENANCE	\$ 497.65
UNION BANK CO.	UTILITY BILL COLLECTION	\$ 10.00
FRONTIER	TELEPHONE SERVICE	\$ 65.28
FRONTIER	TELEPHONE SERVICE	\$ 118.40
AMP, INC.	OSHA TRAINING	\$ 93.65
TREASURER, STATE OF OHIO	2017-2018 FINANCIAL AUDIT	\$ 644.32
TREASURER, STATE OF OHIO	QUARTERLY UAN FEES	\$ 237.00
COMDOC, INC.	COPIER USAGE, MAINTENANCE & SUPPLIES	\$ 23.95
STAPLES CREDIT PLAN	MISC. OFFICE SUPPLIES	\$ 62.27
STEVE FIRSDON	GASOLINE	\$ 59.83
COUNTYLINE CO-OP, INC.	OPERATING SUPPLIES & MATERIALS	\$ 13.83
	Total Sewer	\$ 4,803.48

Storm Sewer 5202

Total Storm Sewer 5202

\$

Water 5101		
MARTIN MARIETTA MAGNESIA SPEC	STONE & SCREENINGS	\$ 36.99
BONDED CHEMICALS	CAUSTIC SODA 25%; CARUS 8500	\$ 1,310.63
MASI	LAB TESTING	\$ 303.91
NAPA AUTO PARTS	OPERATING SUPPLIES & MATERIALS	\$ 31.35
MAUMEE SUPPLY. PLB, HT & INDUST	OPERATING SUPPLIES & MATERIALS	\$ 29.00
JIM PALMER EXCAVATING, INC	LOAD, HAUL & DISPOSE OF SPOIL PILE	\$ 1,680.00
ADKINS SANITATION, LTD	VAC CON 105/PEMBERVILLE	\$ 700.00
CONTROL ASSOCIATES	ANNUAL CALIBRATIONS AT NORTH & SOUTH	\$ 948.00
UNION BANK CO.	UTLITY BILL COLLECTION	\$ 10.00
FRONTIER	TELEPHONE SERVICE	\$ 65.28
AMP, INC.	OSHA TRAINING	\$ 93.65
TREASURER, STATE	2017-2018 FINANCIAL AUDIT	\$ 1,288.63

OF OHIO		
TREASURER, STATE OF OHIO	QUARTERLY UAN FEES	\$ 237.00
COMDOC, INC.	COPIER USAGE, MAINTENANCE & SUPPILES	\$ 23.95
STAPLES CREDIT PLAN	MISC. OFFICE SUPPLIES	\$ 62.27
STEVE FIRSDON	GASOLINE	\$ 113.00
STEVE FIRSDON	REPAIRS & MAINTENANCE	\$ 10.00
FELLER, FINCH & ASSOCIATES INC.	DETAILED DESIGN -E. FRONT ST. WATER	\$ 375.00
FELLER, FINCH & ASSOCIATES INC.	DETAILED DESIGN-BIERLEY -WATER	\$ 2,520.00
	Total Water	\$ 9,838.66

Water 5703

Total Water 5703 **\$**

Sewer 5704

Total Sewer 5704

Total for all Utilities

SEWER- Landry Sheets

Landry presented information regarding tree roots that have grown into the main from property owner's sewer line at 145 Marshall Ave. He spoke with property owners and they have given permission for the village to remove the tree from their property to avoid future problems. The village will remove the tree and Beeker's Tree Co. will remove the stump.

Landry is going to inspect storm sewer lines tomorrow by passing camera in sewer line on Wegman Rd. to check the sink hole and pull the pump at the Pump station and insert camera to check for a crack.

Landry presented information regarding new vaults that will be installed when weather is drier. All components are here and ready to install. Peterson will do the installations.

The refrigerated sampler went down. Complete Refrigeration was called and costs to repair is \$400.00 cost to replace is \$800.00. It will be repaired.

Landry asked that if the spoil pile is moved to the Sewer Plant if the area could have a concrete pad and barriers to make the pile removal easier. Discussion ensued. Landry will provide quote for concrete pad at future meeting.

Huber Screener is not working correctly.

Chuck asked what was discovered at the Reardon property when tile was checked with camera. Landry stated camera was inserted to approximately 60' (marked the area) and then ran camera to about 6 different lines and put locator pins in and information was told to property owner and township trustee.

WATER-Nathan Schultze

Pember Grove Subdivision was discussed among all present.

ELECTRIC –Jeff Barres

Jeff presented information to the Board regarding a resident who experienced an issue with an appliance. Jeff confirmed the appliance was damaged due to electrical surges from a damaged connection during a wind storm. The resident will present an invoice for the appliance to be replaced, was told not able to repair.

Jeff stated he has received a revised quote for the North Substation from Eaton Corp. for \$750,000. Also presented \$26,000 quote from High Voltage Maintenance Co. for maintenance costs only; no repair or replacement. Chuck stated that he had spoke with John Lockard and John stated that he had received a quote few years ago to repair needed items at much lower cost approximately \$19,500 from T & R. Jeff said he has spoke with 8 different groups and they all say that the substation needs to be replaced not repaired. Dean asked Jeff is he thought repair was a waste of money and Jeff stated “yes”. Chuck suggested Jeff call AMP and ask them for suggestions. Discussion ensued.

MISCELLANEOUS

Chuck asked the Clerk about the timing of utility bills going to mail and people being charged late fees. Questioned whether able to charge late fees if person doesn't receive bill prior to the end of the month. Clerk stated that it is common practice within utility sector to charge late fee. Would be impossible to enforce timely payments if no penalty was applied to accounts. Clerk also stated that residents are informed if they do not receive bill by 15th of month to call or come into office to receive information.

Steve Darmofal with Feller, Finch and Associates presented the Board with update on projects his firm is working on. 1.) College Ave. Waterline Project- topographical surveys are complete, project is in drafting phase and getting ready for detail design and could be sent out for bid by September 2019. Nathan also stated a concern that there are some utilities that are not marked. Discussion ensued regarding project. Project will be placed as Contract A. 2.) East Front St. Waterline Replacement to be sent out for bids by late Fall 2019 and will be placed as Contract B. Contracts A & B will be bid out at same time if possible. 3.) Water St. Water Tap Extension is to be completed by Fall 2019. Paving work is to be completed by October 31, 2019. Final completion of seeding is 2 weeks after that. 4.) South End Waterline Loop -topo is complete and working to get alignment done and Ron Fork easement is complete. A question arose as to if need additional easement from Ron Fork. Easement in place states property is to water's edge. Steve has contacted ODNR to confirm who owns land under the river and is waiting a response back from ODNR. Discussion ensued.

Steve also presented information regarding difficulties with Greg Bockrath, Tom Oberhouse's engineer, regarding the Pember Grove Subdivision. Steve has requested information or items be changed to follow Village or EPA regulations but only partial are completed or revised. Discussion ensued. It was determined that Steve will send list of items needing attention to Greg Bockrath and wait for response then will provide information to the Board at a special meeting regarding Pember Grove.

Bill Long asked if the Board was aware the keys had been changed to the street and electric buildings. Bill stated he was not sure as to reason. Chuck asked Clerk and Clerk stated that an office had things moved

around and there was a piece of equipment used by a retired employee and was not covered by liability insurance.

Bill Long brought information to the Board regarding a West Front St. property owned by Edward Rife. The Village was granted an easement for sewer work several years ago. Mr. Rife is upset that the Village isn't maintaining the driveway. Discussion ensued.

Dean stated the shelter house at Volunteer Park is BPA responsibility to remove, due to having wells present, according to Mayor Bowman.

Bill Long will discuss with Tom Oberhouse the issues brought up at this meeting regarding Pember Grove Subdivision.

With no further business to discuss, the meeting was adjourned at 10:28 p.m. The next meeting will be Monday May 6, 2019 at 7:00 p.m.

President

Clerk
