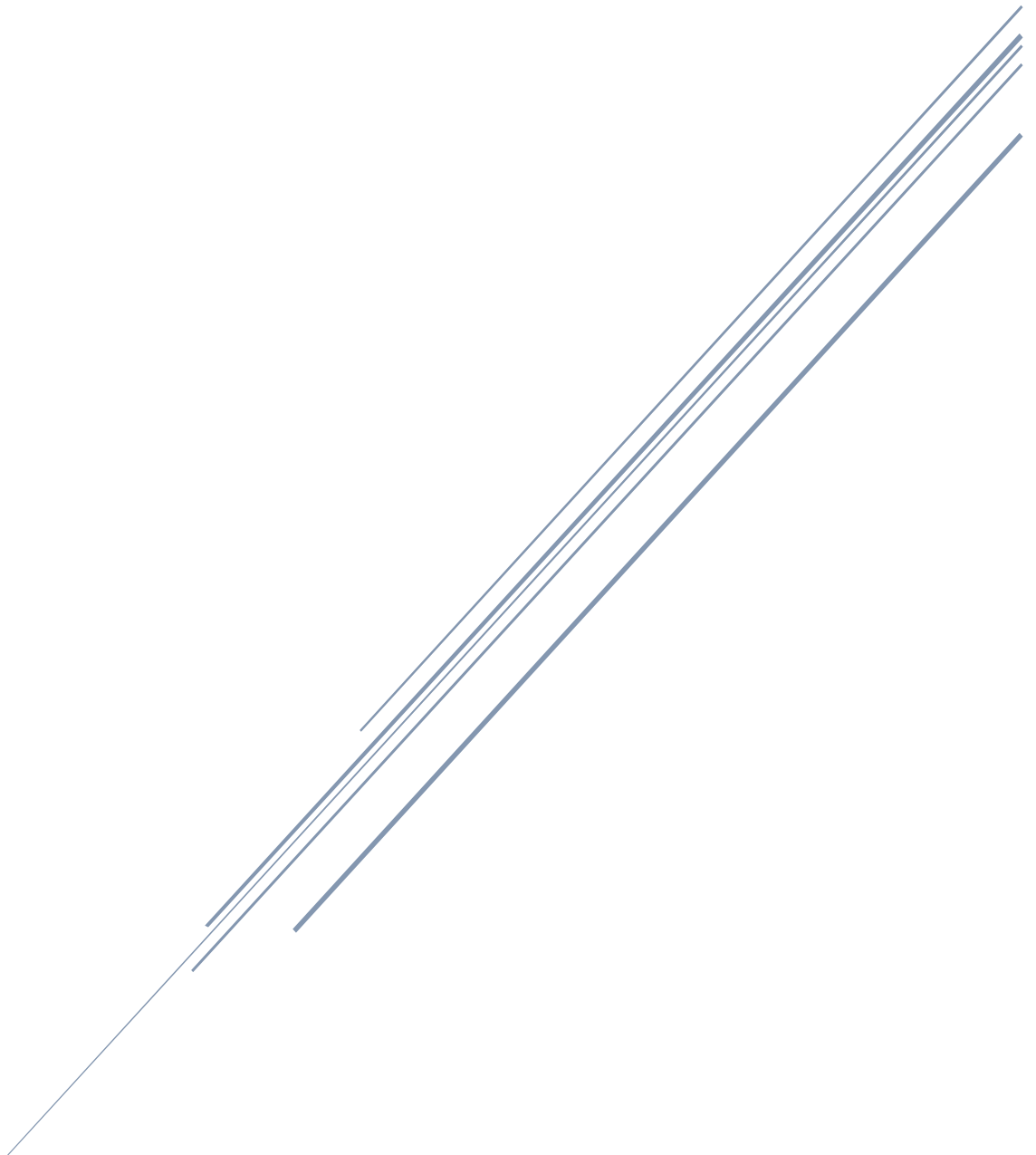




H & S Method Statement

Method / HSM - 005



Health and Safety Method Statement

Document Control:

This document is valid for a period of 12 months from the date of issue and will be subject to an annual revalidation review by Hazard 360 Ltd.

Amendments will only be made with the approval Alan Smith Director. All amendments will be recorded in the tables below.

Document Status:

Document Reference	Hazard Legal Policies - Statements
Document Title	Health and Safety Method Statement
Version Number	Method / HSM 005
Status	Live
Section No / Pages	5/5
Date	01 / 01/ 2018
Author	Alan Smith
Approved By	Alan Smith
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Revision History

Version	Date	Revision Author	Summary Changes
HSM / 001	01/01/2018	Alan Smith	New H&S Method Statement
HSM / 001	01/01/2019	Alan Smith	Annual review – No change
HSM / 001	01/01/2020	Alan Smith	Annual review – No Change

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Security Classification: Internal	Page 1 of 5	Review Date: 1 st Jan 2021

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H & S Method Statement – Working on Clients Premises

1: Disclaimer:

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2: Statement of Context:

This method statement has been developed in line with the duties to be conducted by the security risk specialist the main duties will entail Observation, Recording, and Photographing of potential vulnerabilities, gaps, or weakness within the security protective measures deployed at the client's premises. The method statement is to ensure compliance with the clients stipulated Health and Safety requirements for work conducting on their premises.

3: Safety Induction:

Where required the security risk specialist shall attend and complete the site safety induction for the individual premises where security reviews are being undertaken.

A familiarisation tour of the site is to be undertaken with a responsible person to establish and highlight any hazardous areas of operation.

Where applicable a responsible person will escort the security risk specialist during the security risk review.

4: PPE – Personal Protective Equipment

The following PPE is required whilst conducting the security risk review at Molson Coors Premises

4.1 Minimum Requirements:

- Safety Boots
- High Visibility Jacket or Tabard (Yellow) Standard Operations
- High Visibility Jacket, Trousers, (Orange) Construction, Railway or Motorway Works)

4.2 Designated Areas

- Hard Hat
- Safety Glasses
- Ear Defenders
- Protective Gloves

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5: Work Tools

The following work tools will be used to conduct the security risk review.

- Laptop
- IPAD
- Digital Camera
- A5 Clip Board and Paper

5.1 Advisory Note Operational Environments

If working within the operational environment of moving machinery the security risk specialist will comply with the designated safety measures to ensure that all loose items are secured to prevent personal injury or contamination to production lines of operation.

6: Task Description – Methodology

The security review will encompass the following methods and procedures:

- Physical Inspection of Perimeter fence lines
- Physical Inspection of Building Facades, openings and locking systems
- Physical Inspection of security hardware i.e. gates, barriers, turnstiles, vehicle mitigation barriers.
- Physical inspection of gatehouse, security control room operations and ergonomics.
- Physical inspection of CCTV camera System, Access Control System, and Intruder detection system.
- Physical inspection of manned guarding operations and functional requirements.
- Physical inspection of security policies, procedures, and assignment instructions.

7: Certification, Training, and Compliance:

The security risk specialist will hold specific certifications in regard to the safety, investigating, auditing of physical security, and electronic security systems and subsystem environments.

- CPP ASIS Certified Protection Professional
- PSP ASIS Physical Security Professional
- ISO 9000- 2000 Lead Auditor
- DPI Diploma in Private Investigation
- IOSH Managing Safety
- Prince 2 Project Management Foundation

8: Welfare - Principle Contractor / Client

The principle contractor is responsible for providing adequate washing, toilet, drying and refreshment facilities for staff and sub-contractors, staff and contractors are responsible for ensuring that such welfare facilities are maintained in a clean and wholesome manner.

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9: First Aid – Principle Contractor / Client

An Appointed Person is a person provided by the Client – Principle Contractor to take charge of the situation (e.g. to call an ambulance) if a serious injury/illness occurs in the absence of a first aider. The Appointed Person can render emergency first aid if trained to do so.

9.1 Accidents:

Regardless of how insignificant all accidents are to the reported to the (RP) responsible person or site security.

9.2 Working Environment:

When working within a food production environment any cuts or abrasions must be treated by a first aider and the appropriate plasters applied (i.e. blue in colour)

9.3 Permits to Work:

Where applicable the security risk specialist will comply with the client – principle contractor permit to work protocols and if unsure the security risk specialist will make contact with the (RP) responsible person or Health and Safety manager for guidance.

10: Communication

Any queries or questions relating to this method statement should be addressed to:

Alan Smith - Director Hazard 360 Ltd

Email: alan.smith@hazard360ltd.com Mobile: 07860839876

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